



**MINUTES**  
**ORDINARY MEETING OF COUNCIL**  
**19 SEPTEMBER 2017**

**Disclaimer**

*No responsibility whatsoever is implied or accepted by the Murchison Regional Vermin Council for Any act, omission, statement or intimation occurring during this meeting. It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision.*



# MURCHISON REGIONAL VERMIN COUNCIL



## MINUTES ORDINARY MEETING OF COUNCIL 19 SEPTEMBER 2017

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**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chairperson opened the meeting at 10.15 am.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

Present: Cr Neil Grinham (Chairperson) Cr Carol Hodshon  
Cr Jason Homewood (Deputy Chairperson) Cr Ross Pigdon  
Cr Bethel Walton Cr Eliz Morris  
Cr Les Price Cr Robert Grinham

Apologies:  
Cr Harvey Nichols

Leave of Absence:  
Nil

Also in Attendance:  
Dominic Carbone MRVC CEO and Rob Madson CEO Shire of Cue

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**7.1 Minutes of Ordinary Meeting held on 13 June 2017**

**COUNCIL RESOLUTION**

**Moved:** Cr Ross Pigdon **Seconded:** Cr Les Price  
*That the minutes of the Ordinary Meeting held on 13 June 2017 as circulated be confirmed as a true and correct record of the meeting.*

**CARRIED / LOST**

**7.2 Minutes of the Special Meeting held 12 August 2017**

**COUNCIL RESOLUTION**

**Moved: Cr Robert Grinham**

**Seconded: Cr Eliz Morris**

*That the minutes of the Special Meeting held on 12 August 2017 as circulated be confirmed as a true and correct record of the meeting.*

**CARRIED 8/0**

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**8.1 Resignation of Cr Kerry Key**

Advice was received from Cr Kerry Key on 6 September 2017 advising that he has resigned from the Shire of Sandstone Council on 5<sup>th</sup> September 2017 and subsequently from the MRVC.

**COUNCIL RESOLUTION**

**Moved: Cr Les Price**

**Seconded: Cr Carol Hodshon**

- (1) *That Council accept Cr Kerry Key's resignation from the MRVC and that he be thanked for his contribution.*
- (2) *That the Shire of Sandstone be requested to nominate a new member to the board of the MRVC.*

**CARRIED 8/0**

Cr Ross Pigdon left the meeting at 10.24 am and returned at 10.25 am.

**9. PETITIONS**

Nil

**10. DECLARATIONS OF INTEREST**

Nil

**11. BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

## 12. REPORTS

### 12.1 Reports of the Audit Committee

Nil

### 12.2 Reports of the Chief Executive Officer

#### 12.2.1 Financial Activity Statement for the Period 1 July 2017 to 31 August 2017

File:

Author: Dominic Carbone, CEO

Interest Declared: No interest to disclose

Date: 12 September 2017

Attachment 1

- Financial Activity Statement for the Period 1 July 2017 to 31 August 2017
- Summary of Current Assets and Liabilities as at 31 August 2017
- Detailed Worksheets

#### Matter for Consideration

Adoption of the monthly financial statements.

#### Background

The Local Government Act and Regulations require local governments to prepare monthly reports containing the information that is prescribed.

#### Statutory Environment

##### *Local Government Act 1995*

Section 6.4-Specifies that a local government is to prepare such other financial reports as are prescribed.

##### *Local Government (Financial Management) Regulations 1996*

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget regulation 22(1)(d) for that month in the following detail:
  - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) Budget estimates to the end of month to which the statement relates;
  - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

### **Strategic Implications**

Provision of timely accounting information to inform Council of the financial status and financial affairs of local government.

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

### **Financial Implications**

Nil

### **Consultation**

Nil

### **Comment**

Accordingly the Chief Executive Officer has produced the above mentioned financial statements in order that the MRVC meets its statutory compliance.

### **Voting Requirement**

Simple Majority

#### **COUNCIL RESOLUTION**

**Moved: Cr Jason Homewood**

**Seconded: Cr Ross Pigdon**

*That Council adopts the Financial Activity Statement for the period ending 31 August 2017.*

**CARRIED 8/0**

#### **12.2.2 Accounts for Payment 1 July 2017 to 31 August 2017**

File:

Author: Dominic Carbone, CEO

Interest Declared: No interest to disclose

Date: 12 September 2017

Attachment Nil

## **Matter for Consideration**

Council approve the Accounts for payment list for the period 1 July 2017 to 31 August 2017 as detailed in the report below.

### **Background**

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 requires the Chief Executive Officer to present a list of accounts paid and/or payable to Council and such to be recorded in the minutes of the meeting.

### **Statutory Environment**

#### **Local Government Act 1995**

##### 6.10. Financial management regulations

Regulations may provide for —

- (a) the security and banking of money received by a local government; and
- (b) the keeping of financial records by a local government; and
- (c) the management by a local government of its assets, liabilities and revenue; and
- (d) the general management of, and the authorisation of payments out of —
  - (i) the municipal fund; and
  - (ii) the trust fund,  
of a local government.

#### **Local Government (Financial Management) Regulations 1996**

##### 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;  
and

- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**Strategic Implications**

Nil

**Financial Implications**

Nil

**Consultation**

Nil

**Comment:**

The list of accounts paid for the period 1 July 2017 to 31 August 2017 are as follows:

**MURCHISON REGIONAL VERMIN COUNCIL  
LIST OF ACCOUNTS PAID AND PAYABLE  
FOR THE PERIOD 1 JULY 2017 TO 31 AUGUST 2017**

<b>DATE PAID</b>	<b>PAYEE No.</b>	<b>PARTICULARS</b>	<b>AMOUNT \$</b>
7/1/2017	COMMONWEALTH BANK	ACCOUNT FEE	5.00
7/1/2017	LOCAL COMMUNITY INSURANCE SERVICES	WORKERS COMPENSEATION INSURANCE	2,266.00
7/1/2017	LOCAL COMMUNITY INSURANCE SERVICES	ASSOCIATION LIABILITY INSURANCE (MEMBERS)	385.28
7/1/2017	LOCAL COMMUNITY INSURANCE SERVICES	PUBLIC LIABILITY INSURANCE	567.52
8/1/2017	COMMONWEALTH BANK	ACCOUNT FEE	5.00
8/11/2017	DEPARTMENT OF PRIMARY INDUSTRIES	REFUND UNSPENT CLGF GRANT	1,356.30
8/11/2017	ANDERSON MUNRO & WYLLIE	INTERIM AUDIT FEES	2,288.68
8/11/2017	ELDERS RURAL SERVICES AUST LIMITED	FENCING MATERIALS	1,353.50
8/11/2017	DOMINIC CARBONE	SALARY TRAVEL AND ACCOMMODATION	3,387.68
8/11/2017	PLATINUM PASTORAL	FENCE MAINTENAMCE NO. 2	2,640.00
8/11/2017	SHIRE OF MOUNT MAGNET	REIMBURSEMENT SATELLITE PHONE	400.00
8/11/2017	SHIRE OF MOUNT MAGNET	REIMBURSEMENT FREIGHT FOR FENCING WIRE	132.00
	<b>TOTAL</b>		<b>14,786.96</b>

**Voting Requirement:**

Simple Majority



**COUNCIL RESOLUTION:**

**Moved: Cr Jason Homewood**

**Seconded: Cr Carol Hodshon**

*That Council approve the list of accounts paid for the period 1 July 2017 to 31 August 2017 amounting to \$14,786.96 and the list be recorded in the minutes.*

**CARRIED 8/0**

**12.2.3 Debtors – Outstanding as at 31 August 2017**

File:

Author: Dominic Carbone, CEO

Interest Declared: No interest to disclose

Date: 12 September 2017

Attachment Nil

**Matter for Consideration**

That Council receive the Debtors Outstanding Report as at 31 August 2017.

**Background**

Council be informed of debtors outstanding

**Statutory Environment**

Nil

**Consultation**

Nil

**Comment:**

The outstanding debtors as at 31 May 2017 are detailed below:

Fence Rental \$ 1,246.37

**Total** **\$ 1,246.37**

Details of Outstanding debtors are available to members under a separate document.

**Voting Requirement**

Simple Majority

**COUNCIL RESOLUTION:**

**Moved: Cr Carol Hodshon      Seconded: Cr Bethel Walton**

*That Council Receive the Outstanding Debtors Report as at 31 August 2017.*

**CARRIED 8/0**

**12.2.4 Investments as at 31 August 2017**

File:

Author:                      Dominic Carbone, CEO

Interest Declared:        No interest to disclose

Date:                         12 September 2017

Attachment                 Nil

**Matter for Consideration**

That Council receive the Investment Report as at 31 September 2017.

**Background**

Money held in the Municipal Fund of a Regional Local Government that is not required for the time being may be invested under the Trustee Act 1962 Part III.

**Local Government Act 1995**

**Statutory Environment**

**6.14. Power to invest**

- (1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds under the *Trustees Act 1962* Part III.
- (2A) A local government is to comply with the regulations when investing money referred to in subsection (1).
- (2) Regulations in relation to investments by local governments may —
  - (a) make provision in respect of the investment of money referred to in subsection (1); and
  - [(b)deleted]*
  - (c) prescribe circumstances in which a local government is required to invest money held by it; and
  - (d) provide for the application of investment earnings; and

- (e) generally provide for the management of those investments.

## **Local Government (Financial Management) Regulations 1996**

### **19. Investments, control procedures for**

- (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.
- (2) The control procedures are to enable the identification of —
  - (a) the nature and location of all investments; and
  - (b) the transactions related to each investment.

### **19C. Investment of money, restrictions on (Act s. 6.14(2)(a))**

- (1) In this regulation —
  - authorised institution* means —
    - (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or
    - (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;
  - foreign currency* means a currency except the currency of Australia.
- (2) When investing money under section 6.14(1), a local government may not do any of the following —
  - (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 12 months;
  - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
  - (d) invest in bonds with a term to maturity of more than 3 years;
  - (e) invest in a foreign currency.

### **Strategic Implications**

Nil

### **Consultation**

Nil

### **Comment**

The worksheet below details the investments held by the MRVC as at 31 August 2017.

MRVC INVESTMENTS AS AT 31 AUGUST 2017								
INSTITUTIONS	SHORT TERM RATING	INVESTMENT TYPE	ACCOUNT NO.	TERM	DATE OF TRANSACTION	DATE OF MATURITY	INTEREST RATE	PRINCIPAL
Commonwealth Bank	N/A	Operating A/c	65210311201	Ongoing	N/A	N/A	0.50%	946.34
Commonwealth Bank	N/A	Cash Deposit at Call	36558508	Ongoing	N/A	N/A	2.16%	328,625.16
<b>TOTAL</b>								<b>329,571.50</b>

#### INVESTMENT REGISTER

01 JULY 2017 TO 31 AUGUST 2017

Commonwealth Bank of Australia - Cash Deposit Account Number 36558508

Maturity Date	Interest Rate	Opening Balance	Interest Earned to 31.08.2017		Investment Transfers	Closing Balance 31.08.2017
At Call	2.16%	328,625.16	0		0	328,625.16
<b>TOTAL</b>		<b>328,625.16</b>	<b>0</b>		<b>0</b>	<b>328,625.16</b>

#### Voting Requirements

Simple Majority

#### COUNCIL RESOLUTION:

Moved: Cr Robert Grinham                      Seconded: Cr Jason Homewood

*That the Investment Report as at 31 August 2017 be received.*

**CARRIED 8/0**

#### 12.2.5 Vermin Fence Report as at 31 May 2017

File:  
 Author: Dominic Carbone, CEO  
 Interest Declared: No interest to disclose  
 Date: 12 September 2017  
 Attachment: Nil

## **Matter for Consideration**

That Council receive an update from the CEO on the condition of Vermin Fence.

## **Background**

The MRVC engaged the services of a co-ordinator to undertake an inspection of the Vermin Fence in order to determine what maintenance needs to be undertaken by the Maintenance Contractors. Two contractors have been engaged to undertake the maintenance.

## **Statutory Environment**

Nil

## **Consultant**

Nil

## **Comment**

The maintenance contractor Darren Cousens on 5 July 2017 advised as follows in relation to the maintenance work carried out on the No. 2 Fence.

“I have now completed the maintenance of the majority of the work on the number two fence.

I have done four complete days.

I have left the fence repair at march bore this damage hasn't compromised the integrity as to being dog proof to say but it is only a matter of time before the cattle destroy it.

I have had discussions with Jorgen and others involved with the construction and think that 100 m need to be reinforced to the east of the mill.

As to the design there are a few thoughts as to make it cattle proof.

I believe that if we put in 50 mm pipe post at the same spacing at the current star pickets spacing and then put weld mesh to them and barb on top it will be more than dog proof and would stand up to the cattle punishment.

I am open to any other ideas as to solving this high pressure area before I pick up the material needed to do the job and hopefully my wrist can cope with using a jack hammer.”

Darren Cousens has been requested to supply a quote to undertake the maintenance of the fence at “Marsh Bore”. The quotation to be inclusive of labour and materials and is expected to be received by the end of September 2017.

## **Voting Requirement**

Simple Majority

**COUNCIL RESOLUTION:**

**Moved: Cr Carol Hodshon**

**Seconded: Cr Bethel Walton**

*That Council receive the report of the CEO in relation to the maintenance of the Vermin Fence.*

**CARRIED 8/0**

**12.2.6 Permit to Use Vermin Fence Access Track – Peter Hayden**

File:

Author: Dominic Carbone, CEO

Interest Declared: No interest to disclose

Date: 12 September 2017

Attachment: Email and Map

**Matter for Consideration**

Council give consideration to granting access to portion of No. 1 Vermin Fence track.

**Background**

In an endeavor to control the use of its Vermin Fence access tracks the MRVC issues permits for their use. The fence reserve extends 40m wide on the outside and 20 m wide on the inside of the fence and its use is subject to a number of conditions as detailed in the Permit issued.

Peter Hayden has previously been issued with a permit to travel a section of the track near Palagea Rockhole on Windimurra Station.

**Statutory Environment**

Nil

**Consultation**

Nil

**Comment**

Mr Peter Hayden is a geologist and is seeking permission from the MRVC to use approximately 27 kilometers of the MRVC fence track once or twice a year to travel to his exploration licence area located on vacant crown land halfway between Bimbijy and Diemals Stations as detailed on the map attached.

Mr Hayden will use a 4 WD to travel and does not intend to use any heavy equipment on route nor camp near the fence.

### **Voting Requirement**

Simple majority

#### **COUNCIL RESOLUTION:**

**Moved: Cr Les Price**

**Seconded: Cr Ross Pigdon**

*That Council grant a permit to use portion of the MRVC No. 1 Vermin Fence track to Mr Peter Hayden for a period of three years commencing on 19 September 2017.*

**CARRIED 8/0**

#### **12.2.7 Shire of Meekatharra Possible Withdrawal from the Murchison Regional Vermin Council (MRVC)**

File:	
Author:	Dominic Carbone, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2017
Attachment	Nil

### **Matter for Consideration**

That Council meet with the Shire of Meekatharra representatives at the MRVC Council meeting scheduled for 12 December 2017.

### **Background**

Council at its Ordinary Council Meeting held on 14 March 2017 resolved as follows:

*That the Shire of Meekatharra be informed as follows:*

- (1) That the Shire has long association with the vermin fences and a founding member of the MRVC.*
- (2) The MRVC acknowledges that only a small portion of the Shire boundary lies within the vermin fences however a large portion of the fences are within its boundary.*
- (3) The Shire will continue to have ongoing financial obligations in relation to the fences whether or not it remains a participant in the MRVC.*
- (4) The Shire has an obligation to represent its community on a regional basis and its continued role in the membership of the MRVC allows that to be fulfilled.*

- (5) *The MRVC requests a meeting with the Council of the Shire of Meekatharra to better understand issues and concerns of the Shire.*

*Council at its Ordinary Meeting on 13 June 2017 resolved as follows:*

*That Council inform the Shire of Meekatharra as follows:*

1. *That the MRVC Council Members meet with the Shire of Meekatharra representatives at the next MRVC Ordinary Council Meeting scheduled for Tuesday 19 September 2017 at 10.00 am or at a Special Ordinary Council Meeting to be arranged.*
2. *That the following meeting dates, times and locations are listed for the Shires consideration.*
  - *Tuesday 19 September 2017 at 10.00 am Shire of Mount Magnet Council Chambers.*
  - *A Special Council Meeting be called for a date to be determined subject to feedback received from the Shire of Meekatharra and to be held at the Shire of Mount Magnet Council Chambers.*
3. *That Cr Harvey Nichols attendance at the Scheduled Meeting is welcomed.*

### **Statutory Environment**

Local Government Act 1995

### **Section 3.65 Dissolution or partial dissolution of regional government**

- (1) A participant may, in accordance with the establishment agreement, withdraw from the regional local government and cease to be a participant.

The Murchison Regional Vermin Council Constitution dated 14 October 1985 does not address the withdrawal of constituent local governments (Municipalities).

Section 329 (2a) of the Local Government Act 1960 (no longer in force) allows the Governor on application by a Regional Council or the Council of a constituent municipality to remove a constituent municipality.

### **Financial Implications**

Will impact on the precepts levied on the Shire of Meekatharra.

### **Consultation**

Nil

### **Comment**



An email dated 7 September 2017 received from the Shire of Meekatharra advising that Council representatives propose to attend the MRVC Ordinary Meeting to be held on 12 December 2017.

### **Voting Requirement**

Simple majority

Council requested the CEO to clarify the definition of annuals whether deductible could be varied according to

#### **COUNCIL RESOLUTION:**

**Moved: Cr Carol Hodshon**

**Seconded: Cr Ross Pigdon**

That Council note that the meeting with the Shire of Meekatharra representatives will be held at the MRVC Ordinary Meeting of Council for 12 December 2017.

**CARRIED 8/0**

#### **12.2.8 Vermin Fence Insurance**

File:	
Author:	Dominic Carbone, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2017
Attachment:	Nil

### **Matter for Consideration**

That Council give consideration to obtaining insurance cover for the vermin fence.

### **Background**

The Vermin Fence is not insured and has a book value of \$3.4 million in the MRVC Balance Sheet.

### **Statutory Environment**

Nil

### **Consultation**

Nil

### **Comment**

The Chief Executive Officer requested the Local Community Insurance Services (LCIS) to obtain a quotation for insurance cover in respect to damage to the vermin fence managed and maintained by the MRVC.

LCIS has provided the following proposal for council consideration.

## MARKET SEARCH

This document provides a summary of the market search undertaken to obtain a quote for insurance cover in respect of damage to the fence managed and maintained by the Murchison Regional Vermin Council.

The main risks to the fence are catastrophic fire or weather related perils, including flood, but as an asset it can be broadly categorised described as a very long farm fence.

### **Basis of cover**

The basis of cover requested was loss by Fire and Defined Events including Accidental Damage not otherwise excluded.

The insured events are:

- Fire
- Lightning
- Storm
- Rainwater
- Wind
- Water discharging or leaking from pipes or apparatus
- Sprinkler Leakage
- Impact by vehicles, animals (except those kept on premises) and falling trees (but not following felling or lopping)
- Explosion (excluding to Boilers),
- Earthquake (excess – \$20,000 or 1% of the total sum insured whichever is less),
- Impact by Aircraft or other aerial devices,
- Riots and Strikes,
- Vandalism
- Flood
- Accidental Damage (maximum payable any one event \$100,000)

A value of \$4,000,000 was used as the sum insured for the purpose of policy coverage.

### **Markets approached**

Quotes were sought from the following insurers

Allianz – one of the biggest insurers in Australia and voted by insurance industry practitioners as winner of the Large General Insurance Company of the Year 2016.

CGU – which is Australia's largest specialised regional and rural insurer.

QBE – Australia's largest commercial insurer.

Vero – a trading name for the commercial insurance arm of SunCorp which is based in Queensland and as a business has an understanding of rural risks.

Zurich - one of major insurers in Australia for local government/Councils

### Insurer response

Insurer	Contact	Response	Comment(s)
Allianz	Andrew Newman-Knot	Declined to quote	<i>Many thanks for the opportunity to provide you with a quotation for the above, unfortunately, the same falls outside our current underwriting appetite as a result we will not be able to provide a quotation for your consideration</i>
CGU	Geoff Pemberton	Declined to quote	<i>this risk sits outside our current risk appetite and accordingly we decline your invitation to provide terms</i>
QBE	Jeff Hargreaves	<b>Quote provided</b>	Able to write risk
Vero	Darren Mellor	Declined to quote	<i>on this occasion we are unable to assist with this risk</i>
Zurich	Chris Horsnell	Declined to quote	<i>due to the nature of the assets and location (remote Australia including north west Australia), we're unable to assist in this instance.</i>

### QBE quote

QBE provided 3 excess options

The excess variations are tabled under and show base premium to the insurer and the total premium after Commonwealth and State taxes are levied.

Rate	Excess each and every loss or series of losses arising out of any one event.	Premium	Premium including GST (10%) & stamp duty (10%)
0.350%	\$5,000	\$14,000.00	\$16,940.00
0.275%	\$10,000	\$11,000.00	\$13,310.00
0.225%	\$25,000	\$ 9,000.00	\$10,890.00

## RECOMMENDATION ON COVER

The most expensive premium is with the lowest excess (\$5,000), the highest excess of \$25,000 leads to a premium reduction of slightly over 35%.

Using a 'dollar swapping' analysis, an increase in the excess by \$20,000 reduces the premium by \$6,050. Similarly the \$5,000 to \$10,000 excess jump only reduces the premium by \$3,630.

In our view while the premium is highest with \$5,000 excess it is the best value when comparing the reduction in premium against increased excess level(s) which results in the Murchison Regional Vermin Council potentially holding more capital risk at higher excess levels.

**Our recommendation, if you elect to take this cover, is it should be at the \$5,000 excess level as this would seem to provide the best value.**

## BUSINESS PACK

OUR REF: 037447

**NOTE:** Where a coverage heading incorporates provision for an amount to be inserted (e.g. Sum Insured, Limit of Liability or Sub-Limit) but no amount is recorded, no cover is provided under this policy.

<b>INSURED</b>	Murchison Regional Vermin Council including subsidiary or controlled companies now or previously existing or hereafter formed or acquired.		
<b>ABN AND ITC DETAILS</b>	ABN	To Be Advised	ITC 0.00%
<b>OTHER INTERESTED PARTIES</b>	Shires of Cue, Sandstone, Meekatharra, Yalgoo and Mt Magnet		
<b>BUSINESS</b>	Principally management and maintenance of the No 1 vermin fence including Property Owners/Occupiers and any other incidental occupation.		
<b>GEOGRAPHICAL SCOPE</b>	Australia		
<b>JURISDICTIONAL SCOPE</b>	Australia		
<b>GOVERNING LAW OF CONTRACT</b>	Australian		
<b>PERIOD OF INSURANCE</b>	From: 4 July 2017 at 4 PM Local Time (SA). To: 30 June 2018 at 4 PM Local Time (SA).		
<b>INTEREST INSURED</b>	Vermin Fence		
<b>LIMITS OF LIABILITY</b>	Fire & Defined Perils		\$4,000,000
<b>SUB-LIMITS OF LIABILITY</b>	Accidental damage		\$100,000
<b>DEDUCTIBLE/EXCESS</b>	The Insured shall bear the first \$TBA of each and every loss or series of losses arising out of any one event.		
<b>POLICY WORDINGS AND CONDITIONS</b>	Policy wording reference/version number .....		
<b>RECOMMENDED INSURER</b>	<b>PROPORTION</b>	<b>POLICY NUMBER</b>	
QBE Insurance (Australia) Ltd	100.000%		

STD DOC [Summary of Insurances - LCIS for MURCHIS - 12/07/2017 - NAULG]

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**REMARKS**

Please refer to your policy document for details of Terms, Conditions and Exclusions.

The insurance premium for the option recommended by LCIS amounts to \$15,540 PA (excluding GST) based on a deductible for each claim of \$5,000. Consideration needs to be given to the affordability of the insurance premiums by the MRVC as opposed to the replacement of large sections of the fence should it be subject to events like fire, flood, lightning, storm, rainwater, vandalism etc.

**Voting Requirement**

Simple majority

Council requested the CEO to clarify the definition of animals whether the deductible could be varied according to seasons and whether damage caused by debris is covered.

**COUNCIL RESOLUTION:**

**Moved: Cr Les Price**

**Seconded: Cr Bethel Walton**

That Council approve the insurance cover in respect of damage to the vermin fence managed and maintained by the MRVC as per option 1 detailed in the proposal provide by the Local Community Insurance Services (LCIS).

**CARRIED 8/0**

**12.2.9 Ordinary and Committee Meetings of Council Dates 2018**

File:	
Author:	Dominic Carbone, CEO
Interest Declared:	No interest to disclose
Date:	12 September 2017
Attachment	Nil

**Matter for Consideration**

That Council set dates, times and locations for Council and Committee meetings for the calendar year 2018.

**Background**

Council is required pursuant to the Local Government Act 1995 to give local public notice of dates and times of Council meetings and those of Committee meetings which are open to the public.

Council generally meets on second Tuesday of each quarter.

## Statutory Environment

Local Government Act 1995

Section 5.3 – Council meeting not to be more than 3 months apart.

Local Government (Administration) Regulation 1996.

12. Meetings, public notice of (Act S 5.25 (1)(g))

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which –
  - (a) the ordinary council meetings; and
  - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

## Business Implications

Nil

## Consultation

Nil

## Comment

Council is requested to give consideration to the scheduled meetings to be conducted in the 2018 calendar year as detailed below.

## Schedule of Meetings

MONTH	DATE	DAY	TIME	COUNCIL		LOCATION
March	13	Tuesday	10.00 am		Audit	Mount Magnet
March	13	Tuesday	10.30 am	Ordinary		Mount Magnet
June	12	Tuesday	10.00 am	Ordinary		Mount Magnet
September	18	Tuesday	10.00 am	Ordinary		Mount Magnet
December	11	Tuesday	10.00 am	Ordinary		Mount Magnet

Audit Committee meetings to be arranged as required by the CEO in consultation with the Chairperson. It's envisaged that at least one meeting will be held.

(1) To give consideration to the Annual Compliance Return.

(2) To give consideration to the Annual Report and meeting with Auditors whether in person or via teleconferencing.

## Voting Requirements

Simple Majority

**COUNCIL RESOLUTION:****Moved: Cr Eliz Morris****Seconded: Cr Jason Homewood**

- (1) That the Ordinary Meeting of Council in 2018 be held in the Shire of Mount Magnet Council Chambers commencing at 10.00 am, except for the March 2018 meeting which is to commence at 10.30 on the following dates.

MONTH	DATE	DAY	TIME	COUNCIL		LOCATION
March	13	Tuesday	10.00 am		Audit	Mount Magnet
March	13	Tuesday	10.30 am	Ordinary		Mount Magnet
June	12	Tuesday	10.00 am	Ordinary		Mount Magnet
September	18	Tuesday	10.00 am	Ordinary		Mount Magnet
December	11	Tuesday	10.00 am	Ordinary		Mount Magnet

- (2) Subject to (1) above the MRVC advertise the scheduled meeting in accordance with Regulation 12 of the Local Government (Administration) Regulations 1996
- (3) That Audit Committee meeting/s be arranged as required by the CEO in consultation with the Chairperson with one meeting scheduled for Tuesday 13 March 2018 commencing at 10.00 am.

**CARRIED 8/0****12.2.10 Monthly Statement of Financial Activity–Reporting of Material Variance**

Author: Dominic Carbone, CEO  
 Interest Declared: No interest to disclose  
 Date: 12 September 2017  
 Attachment: Nil

**Matter for Consideration**

The Local Government Financial Management Regulations 1996 requires a Local Government to prepare monthly Financial Activity Statements and report Material Variance. Council is now required to set the material variance for the 2017-18 financial year.

**Background**

Regulation 34 of the Local Government (Financial Management) Regulation 1996 require the following in relation to the Financial Activity Statement.



- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

- (6) In this regulation:

“committed assets” means revenue unspent but set aside under the annual budget for a specific purpose:

“restricted assets” means an asset the use of which is restricted wholly or partly by a law made or a requirement imposed outside of the control of the local government. Where the restriction is relevant to assessing the performance, financial position of financing and investment of the local government.

Accordingly in order to meet the reporting requirements of the Statement of Financial Activity Council is required to give consideration to setting the following material variances, as per previous years.

- 10% or \$2,000 which is the greater

### **Statutory Environment**

Financial Management Regulation 34.

### **Consultation**

Nil

### **Comment**

The Budget Statement of Financial Activity has been prepared and is incorporated in the 2017-18 Annual Budget. The Statement details the estimated sources of revenues and application of funds on a monthly basis year to date. These estimates will be utilized to analyze the material variances on a monthly basis.

### **Voting Requirement**

Absolute Majority

#### **COUNCIL RESOLUTION:**

**Moved: Cr Jason Homewood**

**Seconded: Cr Robert Grinham**

**That Council in accordance with regulation 34 (5) of the Local Government (Financial Management) Regulations and Australian Accounting Standard Number 5, adopts the following material variance for the 2017-18 Financial Year.**

**-10% or \$2,000 whichever is the greater.**

**CARRIED 8/0**

### **13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

### **14. NOTICE OF MOTIONS FOR THE NEXT MEETING**

Nil

### **15. ELECTED MEMBER MATTERS**

**Moved: Cr Carol Hodshon**

**Seconded: Cr Jason Homewood**

That the CEO investigate and seek funding for the construction of the Vermin Fence from the Building Better Regions Fund.

**CARRIED 8/0**

**16. NEXT MEETING - 12 December 2017**

**17. CLOSURE OF MEETING**

*There being no further business, the Chairman closed the meeting at 11.55 am.*