



MINUTES

AUDIT COMMITTEE MEETING

20 OCTOBER 2014



MURCHISON REGIONAL VERMIN COUNCIL
Minutes for the Audit Committee Meeting
In Council Chambers, Lot 163 Hepburn Street, Mount Magnet

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MURCHISON REGIONAL VERMIN COUNCIL
Agenda for the Audit Committee Meeting
In Council Chambers, Lot 163 Hepburn Street, Mount Magnet

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President opened the meeting at 10:10am.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Attendance

President	Cr Jason Homewood
Deputy President	Cr Neil Grinham
Member	Cr Carol Hodshon
Member	Cr Martin King
Member	Cr Roger Le Maitre
Member	Cr Joe O'Brien
Member	Cr Robert Grinham
Member	Cr Harvey Nichols

Chief Executive Officer	Mr Geoff Brooks
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Apologies

Member	Cr Alan Bloore
Member	Cr Peter Clancy

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

5.1 Public Question Time

Nil

5.2 Address by Members of the Public

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Moved: Cr Hodshon

Seconded: Cr King

That at 10:20am the Audit Committee adjourn for a Presentation from Main Roads WA (See Ordinary Meeting Agenda - 20 October 2014).

CARRIED 8/0

Moved: Cr Hodshon

Seconded: Cr O'Brien

That the Audit Committee reconvene.

CARRIED 8/0

The meeting reconvened at 10:40am.

7. CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING

7.1 Minutes of the Audit Committee Meeting held on 25 August 2014
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OFFICER RECOMMENDATION

Moved: Cr Le Maitre

Seconded: Cr B. Grinham

That the minutes of the Audit Committee Meeting held on 25 August 2014 be confirmed as a true and correct record of proceedings.

CARRIED 8/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS

Nil

10. DECLARATIONS OF INTEREST

Nil

11. BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

12. REPORTS

12.1 2013/2014 Annual Report and Audited Financial Statements

File:	MRVC
Officer:	Geoff Brooks – CEO
Amended by:	Nil
Disclosure of Interest:	Nil
Meeting Date:	20 October 2014

Application

To receive the 2013/2014 Annual Report and Audited Financial Statements.

Background

The Murchison Regional Vermin Council 2013/2014 Annual Report is provided under separate cover.

Included in the Annual Report is the 2013/2014 Annual Financial Statements audited by Chartered Accountants Anderson, Munro and Wyllie.

Current Position

Following consideration of the 2012/2013 Annual Report by the Audit Committee this report will be referred to Council for adoption at the Ordinary Meeting on 20 October 2014.

Consultation

RSM Bird Cameron
Anderson Munroe & Wyllie

Statutory Environment

Local Government Act 1995 Part 5 Division 5
Local Government (Audit) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved: Cr N. Grinham

Seconded: Cr Le Maitre

That the Audit Committee receives the 2013/2014 Murchison Regional Vermin Council Annual Report and Audited Financial Statements and refers them for consideration at the Ordinary Meeting of Council on 20 October 2014.

CARRIED 8/0

12.2 2013/2014 Management Audit Letter

File:	MRVC
Officer:	Geoff Brooks – CEO
Amended by:	Nil
Disclosure of Interest:	Nil
Meeting Date:	20 October 2014

Application

To receive the 2013/2014 Management Audit Letter.

Background

In addition to auditing the Annual Financial Statements auditors Anderson Munro and Wyllie submitted the attached Management Letter. It is pleasing that no matters have been referred to Council for attention.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Part 5 Division 5

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved: Cr N. Grinham

Seconded: Cr Le Maitre

That the Audit Committee receives the Management Letter from Auditors Anderson, Munro and Wyllie dated 25 September 2014.

CARRIED 8/0



Anderson Munro & Wyllie

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25 September 2014

Geoff Brooks
Chief Executive Officer
Murchison Regional Vermin Council
PO Box 62
Mount Magnet WA 6638

Dear Geoff

MANAGEMENT LETTER

We have now completed our audit of Murchison Regional Vermin Council for the year ended 30 June 2014.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. While our procedures are designed to identify any material weaknesses and detect misstatements from fraud and error, there is an unavoidable risk that even some material misstatements may remain undiscovered. This unavoidable risk is due to the test nature and other inherent limitations of an audit, together with the inherent limitations of any accounting and internal control system.

During this audit, we noted the following matter which we believe needed to be brought to your attention

We would like to take this opportunity to thank you and your staff for the assistance provided during the course of the audit.

Please do not hesitate to call should you like to discuss any aspect of the audit.

Yours faithfully

ANDERSON MUNRO & WYLLIE

BILLY-JOE THOMAS
Director

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NOTICE OF MOTIONS FOR THE NEXT MEETING

Nil

15. CONFIDENTIAL BUSINESS

Nil

16. LATE AGENDA ITEMS

Nil

17. ELECTED MEMBER MATTERS

Nil

18. NEXT MEETING

TBA

19. CLOSURE OF MEETING

The meeting closed at 10:50am.