



AGENDA

AUDIT COMMITTEE MEETING

20 OCTOBER 2014





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20 OCTOBER 2014

NOTICE OF MEETING

Dear Elected Member,

The next Audit Committee Meeting of the Murchison Regional Vermin Council will be held on 20 October 2014 in the Shire of Mount Magnet Council Chambers, Lot 163 Hepburn St, Mount Magnet commencing at 10:00am.

Handwritten signature of Geoff Brooks in black ink.

Geoff Brooks
CHIEF EXECUTIVE OFFICER
16 October 2014

DISCLAIMER

No responsibility whatsoever is implied or accepted by the MRVC for any act, omission, statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

MURCHISON REGIONAL VERMIN COUNCIL
Agenda for the Audit Committee Meeting
In Council Chambers, Lot 163 Hepburn Street, Mount Magnet
On completion, the Audit Committee Meeting will be followed
by the Ordinary Meeting of Council

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MURCHISON REGIONAL VERMIN COUNCIL
Agenda for the Audit Committee Meeting
In Council Chambers, Lot 163 Hepburn Street, Mount Magnet
On completion, the Audit Committee Meeting will be followed
by the Ordinary Meeting of Council

1. **DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

2. **RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

4. **PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC**

5.1 Public Question Time

5.2 Address by Members of the Public

5. **APPLICATIONS FOR LEAVE OF ABSENCE**

6. **DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

7. **CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING**

8.1 Minutes of the Audit Committee Meeting held on 25 August 2014

OFFICER RECOMMENDATION

Moved:

Seconded:

That the minutes of the Audit Committee Meeting held on 25 August 2014 be confirmed as a true and correct record of proceedings.

CARRIED/LOST

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

9. PETITIONS

10. DECLARATIONS OF INTEREST

11. BUSINESS DEFERRED FROM PREVIOUS MEETING

12. REPORTS

12.1 2013/2014 Annual Report and Audited Financial Statements

| | |
|--------------------------------|--------------------|
| File: | MRVC |
| Officer: | Geoff Brooks – CEO |
| Amended by: | Nil |
| Disclosure of Interest: | Nil |
| Meeting Date: | 20 October 2014 |

Application

To receive the 2013/2014 Annual Report and Audited Financial Statements.

Background

The Murchison Regional Vermin Council 2013/2014 Annual Report is provided under separate cover.

Included in the Annual Report is the 2013/2014 Annual Financial Statements audited by Chartered Accountants Anderson, Munro and Wyllie.

Current Position

Following consideration of the 2012/2013 Annual Report by the Audit Committee this report will be referred to Council for adoption at the Ordinary Meeting on 20 October 2014.

Consultation

RSM Bird Cameron
Anderson Munroe & Wyllie

Statutory Environment

Local Government Act 1995 Part 5 Division 5
Local Government (Audit) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved:

Seconded:

That the Audit Committee receives the 2013/2014 Murchison Regional Vermin Council Annual Report and Audited Financial Statements and refers them for consideration at the Ordinary Meeting of Council on 20 October 2014.

CARRIED/LOST

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|---|
| 12.2 2013/2014 Management Audit Letter |
|---|

| | |
|--------------------------------|--------------------|
| File: | MRVC |
| Officer: | Geoff Brooks – CEO |
| Amended by: | Nil |
| Disclosure of Interest: | Nil |
| Meeting Date: | 20 October 2014 |

Application

To receive the 2013/2014 Management Audit Letter.

Background

In addition to auditing the Annual Financial Statements auditors Anderson Munro and Wyllie submitted the attached Management Letter. It is pleasing that no matters have been referred to Council for attention.

Consultation

Nil

Statutory Environment

Local Government Act 1995 Part 5 Division 5

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

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|-------------------------------|
| OFFICER RECOMMENDATION |
|-------------------------------|

Moved:**Seconded:**

That the Audit Committee receives the Management Letter from Auditors Anderson, Munro and Wyllie dated 25 September 2014.

CARRIED/LOST



Anderson Munro & Wyllie

CHARTERED ACCOUNTANTS

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25 September 2014

Geoff Brooks
Chief Executive Officer
Murchison Regional Vermin Council
PO Box 62
Mount Magnet WA 6638

Dear Geoff

MANAGEMENT LETTER

We have now completed our audit of Murchison Regional Vermin Council for the year ended 30 June 2014.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. While our procedures are designed to identify any material weaknesses and detect misstatements from fraud and error, there is an unavoidable risk that even some material misstatements may remain undiscovered. This unavoidable risk is due to the test nature and other inherent limitations of an audit, together with the inherent limitations of any accounting and internal control system.

During this audit, we noted the following matter which we believe needed to be brought to your attention

We would like to take this opportunity to thank you and your staff for the assistance provided during the course of the audit.

Please do not hesitate to call should you like to discuss any aspect of the audit.

Yours faithfully

ANDERSON MUNRO & WYLLIE

BILLY-JOE THOMAS
Director

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14. NOTICE OF MOTIONS FOR THE NEXT MEETING

15. CONFIDENTIAL BUSINESS

16. LATE AGENDA ITEMS

17. ELECTED MEMBER MATTERS

18. NEXT MEETING

19. CLOSURE OF MEETING