

**MINUTES**

**ORDINARY MEETING OF COUNCIL**

**4 DECEMBER 2012**

# MURCHISON REGIONAL VERMIN COUNCIL

## MINUTES

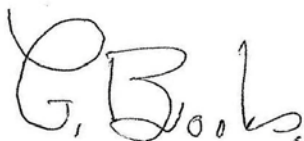
### ORDINARY MEETING OF COUNCIL

**4 DECEMBER 2012**

#### NOTICE OF MEETING

Dear Elected Member,

The next Ordinary Meeting of the Murchison Regional Vermin Council will be held on 4 December 2012 in the Shire of Mount Magnet Council Chambers, Lot 163 Hepburn St, Mount Magnet commencing at 1:00pm.



---

**Geoff Brooks**  
**CHIEF EXECUTIVE OFFICER**  
**28 November 2012**

#### DISCLAIMER

No responsibility whatsoever is implied or accepted by the MRVC for any act, omission, statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

**MURCHISON REGIONAL VERMIN COUNCIL**  
**Minutes for Ordinary Meeting of Council at Shire of Mount Magnet**  
**Council Chambers, Lot 163 Hepburn St, Mount Magnet, 4 December 2012**

**TABLE OF CONTENTS**

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	4
2.	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE.....	4
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	4
4.	PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC.....	4
4.1	Public Question Time .....	4
4.2	Address by Members of the Public .....	4
5.	APPLICATIONS FOR LEAVE OF ABSENCE .....	4
6.	DEPUTATIONS / PRESENTATIONS / SUBMISSIONS .....	4
7.	CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING.....	5
7.1	Minutes of the Ordinary Meeting of Council held on 4 September 2012 .....	5
8.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	5
9.	PETITIONS.....	5
10.	DECLARATIONS OF INTEREST.....	5
11.	BUSINESS DEFERRED FROM PREVIOUS MEETING .....	5
12.	REPORTS.....	6
12.1	Cash Position Statement .....	6
12.2	Accounts for Payment .....	7
12.3	Debtors.....	9
12.4	Investment Register.....	10
12.5	Statement of Financial Activity.....	12
12.6	Member Council Precept Contributions .....	13
12.7	Murchison Regional Vermin Council - Draft Corporate Business Plan .....	15
12.8	Murchison Regional Vermin Council Ordinary Meeting Dates - 2013.....	17
13.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	18
14.	NOTICE OF MOTIONS FOR THE NEXT MEETING.....	18
15.	CONFIDENTIAL BUSINESS .....	18
15.1	Fence Upgrade - Project Summary .....	18
16.	LATE AGENDA ITEMS .....	18
17.	ELECTED MEMBER MATTERS .....	18
18.	NEXT MEETING .....	18
19.	CLOSURE OF MEETING.....	18

**MURCHISON REGIONAL VERMIN COUNCIL**  
**Minutes for Ordinary Meeting of Council at Shire of Mount Magnet**  
**Council Chambers, Lot 163 Hepburn St, Mount Magnet, 4 December 2012**

Prior to the commencement of the meeting a telephone conference was held with President Murray McQuie and Cr Carol Hodshon who were in Sandstone. The telephone conference followed an inspection of fire damage on the No. 1 Vermin Fence between Mount Magnet/Sandstone Road and the Meekatharra/Sandstone Road. The President requested that maintenance work is carried out on this section of fencing in the next month or so.

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The meeting commenced at 1:30pm.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

Attendance

Deputy President/Presiding Officer	Cr Harvey Nichols
Member	Cr Greg Scott
Member	Cr Jason Homewood
Member	Cr Dustin Clinch
Member	Cr Laurence Hodder
Chief Executive Officer	Mr Geoff Brooks
Project Officer	Mr Jorgen Jensen

Apologies

President	Cr Murray McQuie
Member	Cr Carol Hodshon
Member	Cr Martin King
Member	Cr Terry Iturbide

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC**

**4.1 Public Question Time**

Nil

**4.2 Address by Members of the Public**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Cr Greg Scott

16 November 2012 - Meeting in Mount Magnet with the consultant preparing the business case for the Murchison Region Vermin Exclusion Cell.

**7. CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING**

**7.1 Minutes of the Ordinary Meeting of Council held on 4 September 2012**

**OFFICER RECOMMENDATION**

**Moved:** Cr Homewood

**Seconded:** Cr Clinch

*That the minutes of the Ordinary Meeting of Council held on 4 September 2012 be confirmed as a true and correct record of proceedings.*

**CARRIED 5/0**

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**9. PETITIONS**

Nil

**10. DECLARATIONS OF INTEREST**

Nil

**11. BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

## 12. REPORTS

### 12.1 Cash Position Statement

**File:** MRVC  
**Officer:** Finance Manager  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 4 December 2012

#### Comment

The Cash Position Statement is as stated below:

<b>STATEMENT OF CASH POSITION AS AT 30 NOVEMBER 2012</b>	
<b>Balance of Cash Position 01 July 2012</b>	\$39,375.71
Plus: Receipts – 01 July 2012 to 30 November 2012	\$135,103.18
Plus: Receipts – Drawdown Term Deposit	\$180,000.00
Less: Payments – 01 July 2012 to 30 November 2012	\$342,717.29
Less: Bank Fees - 01 July 2012 to 30 November 2012	\$43.14
<b>Cash Balance as at 30 November 2012</b>	<b>\$11,718.46</b>

#### Consultation

Nil

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION

**Moved:** Cr Hodder

**Seconded:** Cr Scott

*That the Cash Position Statement as at 30 November 2012 be received.*

**CARRIED 5/0**

## 12.2 Accounts for Payment

<b>File:</b>	MRVC
<b>Officer:</b>	Finance Manager
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Meeting Date:</b>	4 December 2012

### **Comment**

The accounts for payment list for 01 September 2012 to 30 November 2012 is attached for notation.

### **Consultation**

Nil

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Clinch

**Seconded:** Cr Homewood

*That payments of accounts for 01 September 2012 to 30 November 2012 be noted.*

**CARRIED 5/0**

**ACCOUNTS PAID  
September 2012**

Invoice No	Date Paid	Name	Particulars	Amount \$
Direct	01/09/2012	CBA	Account Service Fee	5.00
Direct	01/09/2012	CBA	Account Service Fee	0.60
	07/09/2012	Commercial Hotel	Council Lunch – September	220.00
	07/09/2012	Anderson, Munro & Wyllie	Final Audit YE 30 June 2012	3,991.90
	07/09/2012	Jorgen Jensen	Project Supervisor	5,517.60
	13/09/2012	Southern Wire	Fencing Materials	18,737.40
<b>TOTAL PAYABLE</b>				<b>\$ 28,472.50</b>

**ACCOUNTS PAID  
October 2012**

Invoice No	Date Paid	Name	Particulars	Amount \$
Direct	01/10/2012	CBA	Account Service Fee	5.00
Direct	01/10/2012	CBA	Account Service Fee	10.90
<b>TOTAL PAYABLE</b>				<b>\$ 15.90</b>

**ACCOUNTS PAID  
November 2012**

Invoice No	Date Paid	Name	Particulars	Amount \$
Direct	01/11/2012	CBA	Account Service Fee	5.00
Direct	01/11/2012	CBA	Account Service Fee	1.50
015	08/11/2012	Jorgen Jensen	Project Supervisor	6,464.70
202369 & 202545	08/11/2012	Southern Wire	Fencing Materials	2,213.20
7754	08/11/2012	WA Signs	Kilometre Markers	975.70
1833178	08/11/2012	Pivotel	Satellite Phone Account	156.14
I3021229	08/11/2012	WA Local Govt Association	Advertisement – MRVC/07	945.15
141	20/11/2012	H&J Jones & Sons	MRVC/06–30.2km	89,694.00
367	27/11/2012	Murchison Aviation	MRVC/07–Progress Payment	93,671.60
113	28/11/2012	THEM Earthmoving Pty Ltd	Clearing & Grading	18,810.00
1838597	28/11/2012	Pivotel	Satellite Phone Account	70.00
245278	28/11/2012	Nexus Transport	Freight – WA Signs	63.49
<b>TOTAL PAYABLE</b>				<b>\$ 213,070.48</b>



## 12.3 Debtors

**File:** MRVC  
**Officer:** Finance Manager  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 4 December 2012

### Comment

Outstanding Debtors - As at 30 November 2012		
Outstanding Current	Fence Rental	\$2,257.44
Outstanding Previous Years	Fence Rental	\$4,636.15
	Recovery Expenses	\$ 249.29
<b>Total Amount Outstanding</b>		<b>\$ 7,142.88</b>

Details of outstanding debtors are available to Councillors as a separate document. Legal action to recover the outstanding payments from Westag Holdings Pty Ltd is currently in the hands of McLeod's Barristers & Solicitors and correspondence requesting payment has been sent to all remaining outstanding debtors.

### Consultation

Nil

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Scott

**Seconded:** Cr Clinch

*That the outstanding Debtors Report be received.*

**CARRIED 5/0**

## 12.4 Investment Register

**File:** MRVC  
**Officer:** Finance Manager  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 4 December 2012

### Comment

<b>Commonwealth Bank Term Deposit 36558508</b>	
Funds Invested 01 July 2012	\$721,144.06
Interest Earned	\$12,765.90
Transfer from Investment	\$180,000.00
<b>Balance as at 30 November 2012</b>	<b>\$ 553,909.96</b>

### Consultation

Geoff Brooks - Chief Executive Officer

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Clinch

**Seconded:** Cr Homewood

*That the Investment Register be received.*

**CARRIED 5/0**

**MURCHISION REGIONAL VERMIN COUNCIL**

**INVESTMENT REGISTER**

**Total Investments as at 30 November 2012**

<b>Account</b>	<b>Institution</b>	<b>Account Type</b>	<b>Maturity Date</b>	<b>Interest Rate</b>	<b>Opening Balance</b>	<b>Interest Earnt to 30.11.12</b>	<b>Transfers to Investments</b>	<b>Transfers from Investments</b>	<b>Closing Balance 30.11.12</b>
36558508	CBA	On Call	31.07.12	3.450%	\$721,144.06	\$5,827.70		- \$50,000.00	\$676,971.76
36558508	CBA	Term Deposit	31.08.12	4.380%	\$676,971.76	\$2,518.33			\$679,490.09
36558508	CBA	Term Deposit	02.10.12	4.400%	\$679,490.09	\$2,621.16			\$682,111.25
36558508	CBA	Term Deposit	At Call	3.200%	\$682,111.25	\$1,798.71		- \$130,000.00	\$553,909.96
<b>TOTALS</b>						<b>\$ 12,765.90</b>	<b>-</b>	<b>- \$ 180,000.00</b>	<b>\$ 553,909.96</b>

## 12.5 Statement of Financial Activity

<b>File:</b>	MRVC
<b>Officer:</b>	Geoff Brooks - CEO
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	4 December 2012

### Application

To review the Statement of Financial Activity to 30 November 2012.

### Background

The attached Statement of Financial Activity to 30 November has been prepared by Mid West Financial Services.

### Consultation

Mr Jim Dillon – Midwest Financial Services

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Hodder

**Seconded:** Cr Scott

*That the Statement of Financial Activity to 30 November 2012 be adopted.*

**CARRIED 5/0**

### In discussion

Project Officer advised that approximately 2000 star pickets removed from the fenceline by the contractors would be purchased at \$1 each for future maintenance activities.

## 12.6 Member Council Precept Contributions

<b>File:</b>	MRVC
<b>Officer:</b>	Geoff Brooks - CEO
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	Ordinary Meeting – 4 December 2012

### Application

To endorse a request to member councils for an increase in precept contributions to enable the level of maintenance work performed annually on the No1 and No 2 Vermin Fences to be increased to a sustainable level.

### Background

Council's 2012/2013 operating budget makes provision for the following income (excluding interest earned):

Item	Amount	Total
<b>Member Council Precepts:</b>		
Yalgoo	\$11,295	
Sandstone	\$1,779	
Mount Magnet	\$5,317	
Meekatharra	\$7,774	
Cue	\$4,833	\$30,998
<b>Fence Rental</b>		\$5,837
<b>Meekatharra Rangeland Biosecurity Association (MRBA)</b>		\$28,000
<b>TOTAL</b>		<b>\$64,835</b>

The precepts listed above were determined some years ago on the basis of the Unimproved Capital Value of affected pastoral leases in each Shire.

This income is applied in full to "Materials and Contracts" expenses. After allowing for elected member allowances, meeting expenses, finance and audit expenses an amount of some \$40,000 is available for the maintenance of the 565 km No1 Vermin Fence and 72 km No 2 Vermin Fence. This amount is considered insufficient for the sustainable maintenance of this length of fencing.

### Sustainable Maintenance Requirement

In the last twelve months significant maintenance and upgrade work on the No 1 Vermin Fence has been carried out and it is expected that work will commence early in the New Year on the No2 Vermin Fence. Once the current \$1.557 Million Country Local Government funded program of works is completed in excess of 160 km of fencing will have been renewed on both the No 1 and No2 Vermin Fences.

In addition to this upgrade and maintenance work it is considered that an allocation of 60 days per annum is required to inspect and maintain the full length of both fences to ensure the achievement of a dog proof standard on a sustainable basis (excluding repairs/replacement generated by a significant flood event). Based on current contract rates the estimated cost, including provision for materials and field supervision, is \$1,050 per day or \$63,000 for sixty days.

Over and above the annual allocation of \$63,000 for inspection and maintenance it is considered prudent to make provision for an annual contribution to a fence maintenance reserve of \$10,000.

In summary to achieve a sustainable level of maintenance on both the No 1 and No 2 Vermin Fences an additional \$33,000 in operating revenue is required. It proposed that this additional revenue is raised in 2013/2014 by requesting that member Councils double their annual precepts (generating an additional revenue of nearly \$32,000) and that fence rentals and the MRBA contribution increase by CPI.

From 2014/2015 onwards it is proposed that increases would be held at CPI.

### **Corporate Business Plan**

This matter will be addressed further in the MRVC Corporate Business Plan the draft of which will be finalised in the New Year. In the interim it is recommended that the President writes to member Councils requesting an increase in precept contributions of 100% for the reasons outlined above.

### **Consultation**

Member Councils  
Meekatharra Rangeland Biosecurity Association

### **Statutory Environment**

Local Government Act

### **Policy Implications**

Nil

### **Financial Implications**

Additional maintenance funding

### **Strategic Implications**

Implementation of a sustainable maintenance program

### **Voting Requirements**

Simple Majority

## **OFFICER RECOMMENDATION**

**Moved:** Cr Homewood

**Seconded:** Cr Clinch

*To endorse a request by the President to member councils for an increase in precept contributions of 100% to enable the level of maintenance work performed annually on the No1 and No 2 Vermin Fences to be increased to a sustainable level.*

**CARRIED 5/0**

## 12.7 Murchison Regional Vermin Council - Draft Corporate Business Plan

<b>File:</b>	MRVC
<b>Officer:</b>	Geoff Brooks - CEO
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	4 December 2012

### **Application**

To note and have input into the Murchison Regional Vermin Council 2012/2016 Draft Corporate Business Plan.

### **Background**

Under Section 5.56 of the Local Government Act all Councils are required to prepare a Community Strategic Plan and a Corporate Business Plan as part of the Integrated Planning and Reporting process. Department of Local Government guidelines regarding the contents of these two documents are summarised as follows:

#### Community Strategic Plan

- Vision and Mission
- Statement of Values
- Goals
- Principal Activities
- Constitutional Arrangements
- Service and Asset Expectations
- Land Use Expectations
- Arrangements for Monitoring and Updating

#### Corporate Business Plan

- Drive the development of the Annual Budget.
- Identify external trends and key issues that will impact on Council's operations for the ensuing financial year.
- Identify actions relating to services, assets and projects with a linkage to short, medium and long term community aspirations as set out in Council's Strategic Community Plan and Forward Capital Works Plan.
- Identify performance measures by which the success of the Corporate Business Plan can be measured and improvements implemented.

### **Current Position**

The Draft 2012/2016 Corporate Business Plan is attached for information and discussion.

### **Consultation**

Nil

### **Statutory Environment**

Local Government Act Section 5.56

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION**

**Moved:** Cr Scott

**Seconded:** Cr Clinch

*That Council notes the draft 2012/2016 Corporate Business Plan.*

**CARRIED 5/0**



## 12.8 Murchison Regional Vermin Council Ordinary Meeting Dates - 2013

<b>File:</b>	MRVC
<b>Officer:</b>	Geoff Brooks - CEO
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	4 September 2012

### Application

To set the meeting dates for Murchison Regional Vermin Council Ordinary Meetings in 2013.

### Background

To assist with the preparation of the previous quarter's financial statements it is proposed to alter the meeting dates for 2013 to the second Tuesday of the month.

### Current Position

Proposed Ordinary Meeting Dates for 2013 are as follows:

- Tuesday 12 March
- Tuesday 11 June
- Tuesday 10 September
- Tuesday 10 December

### Consultation

Nil

### Statutory Environment

Local Government Act Section 5.3

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Homewood

**Seconded:** Cr Clinch

*That Council approves Ordinary Meeting dates for 2013 as follows:*

- *Tuesday 12 March*
- *Tuesday 11 June*
- *Tuesday 10 September*
- *Tuesday 10 December*

**CARRIED 5/0**

**13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**14. NOTICE OF MOTIONS FOR THE NEXT MEETING**

Nil

**15. CONFIDENTIAL BUSINESS**

<b>15.1 Fence Upgrade - Project Summary</b>
---

**Moved:** Cr Homewood

**Seconded:** Cr Scott

*That Council notes the above project summary for upgrade works on the No. 1 & No. 2 Vermin Fences*

**CARRIED 5/0**

**16. LATE AGENDA ITEMS**

Nil

**17. ELECTED MEMBER MATTERS**

Cr Scott

Advised of a proposal by Track Care WA to carry out restoration work at Camel Camp. It was noted that Council was supporting a grant application for the work on the understanding that funding was not being sought from the Murchison Regional Vermin Council.

**18. NEXT MEETING**

The next meeting is scheduled for 12 March 2013 at 10:00am in the Mount Magnet Council Chambers, Lot 163 Hepburn Street, Mount Magnet.

**19. CLOSURE OF MEETING**

The meeting closed at 2:45pm.