

**MINUTES**

**ORDINARY MEETING OF COUNCIL**

**4 SEPTEMBER 2012**

**MURCHISON REGIONAL VERMIN COUNCIL**  
**Minutes for Ordinary Meeting of Council at Shire of Mount Magnet**  
**Council Chambers, Lot 163 Hepburn St, Mount Magnet, 4 September 2012**

**TABLE OF CONTENTS**

|  |           |
|--|-----------|
| <b>1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....</b>                                       | <b>3</b>  |
| <b>2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE .....</b>                                    | <b>3</b>  |
| <b>3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>                                   | <b>3</b>  |
| <b>4. PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC .....</b>                              | <b>3</b>  |
| 4.1 Public Question Time .....   | 3         |
| 4.2 Address by Members of the Public.....  | 3         |
| <b>5. APPLICATIONS FOR LEAVE OF ABSENCE .....</b>  | <b>3</b>  |
| <b>6. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS .....</b>  | <b>3</b>  |
| <b>7. CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING.....</b>                                     | <b>4</b>  |
| 7.1 Minutes of the Ordinary Meeting of Council held on 12 June 2012.....                               | 4         |
| <b>8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....</b>                                    | <b>5</b>  |
| <b>9. PETITIONS .....</b>  | <b>5</b>  |
| <b>10. DECLARATIONS OF INTEREST .....</b>  | <b>5</b>  |
| <b>11. BUSINESS DEFERRED FROM PREVIOUS MEETING .....</b>   | <b>5</b>  |
| <b>12. REPORTS.....</b>  | <b>6</b>  |
| 12.1 Cash Position Statement.....  | 6         |
| 12.2 Accounts for Payment.....   | 7         |
| 12.3 Debtors .....   | 10        |
| 12.4 Investment Register .....   | 11        |
| 12.5 Statement of Financial Activity .....   | 12        |
| 12.6 Fence Maintenance and Repair .....  | 13        |
| 12.7 Tender MRVC07 – Removal and Replacement of 38.5 kilometres of the No.1 Vermin<br>(Dog) Fence..... | 15        |
| 12.8 Tender MRVC08 – Removal and Replacement of 40.0 kilometres of the No.1 Vermin<br>(Dog) Fence..... | 17        |
| 12.9 Acceptance of the 2011/2012 Annual Report.....  | 19        |
| 12.10 Audit Management Letter – Year Ended 30 June 2012.....   | 20        |
| <b>13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....</b>  | <b>21</b> |
| <b>14. NOTICE OF MOTIONS FOR THE NEXT MEETING .....</b>  | <b>21</b> |
| <b>15. CONFIDENTIAL BUSINESS.....</b>  | <b>21</b> |
| <b>16. LATE AGENDA ITEMS .....</b>   | <b>21</b> |
| <b>17. ELECTED MEMBER MATTERS.....</b>   | <b>21</b> |
| <b>18. NEXT MEETING.....</b>   | <b>21</b> |
| <b>19. CLOSURE OF MEETING.....</b>   | <b>21</b> |
| <b>20. CERTIFICATION BY CHAIRMAN .....</b>   | <b>21</b> |

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

Attendance

|                         |                   |
|-------------------------|-------------------|
| President               | Cr Murray McQuie  |
| Deputy President        | Cr Harvey Nichols |
| Member                  | Cr Carol Hodshon  |
| Member                  | Cr Greg Scott     |
| Member                  | Cr Jason Homewood |
| Member                  | Cr Dustin Clinch  |
| Member                  | Cr Martin King    |
| Member                  | Cr Terry Iturbide |
| Chief Executive Officer | Mr Geoff Brooks   |
| Project Officer         | Mr Jorgen Jensen  |

Apologies

|        |                    |
|--------|--------------------|
| Member | Cr Laurence Hodder |
|--------|--------------------|

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC**

**4.1 Public Question Time**

Nil

**4.2 Address by Members of the Public**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

The President briefed Elected Members on the outcome of the recent Country Local Government Fund group meeting in Cue.

**7. CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING**

**7.1 Minutes of the Ordinary Meeting of Council held on 12 June 2012**

**OFFICER RECOMMENDATION**

**Moved:** Cr Homewood

**Seconded:** Cr Nichols

*That the minutes of the Ordinary Meeting of Council held on 12 June 2012 be confirmed as a true and correct record of proceedings.*

**CARRIED 8/0**

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**9. PETITIONS**

Nil

**10. DECLARATIONS OF INTEREST**

Under Rules of Conduct Regulation 11(1) for Items 12.7 and 12.8 Impartiality Interests declared by:

President.....Cr Murray McQuie.....Membership of an Association (PGA)  
Member.....Cr Greg Scott.....Friendship  
.....Membership of an Association (PGA)  
Member.....Cr Jason Homewood .....Friendship  
.....Membership of an Association (PGA)  
Member.....Cr Dustin Clinch.....Membership of an Association (PGA)  
Member.....Cr Martin King.....Membership of an Association (PGA)  
Member.....Cr Carol Hodshon .....Membership of an Association (PGA)  
Member.....Cr Terry Iturbide.....Membership of an Association (PGA)

**11. BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

## 12. REPORTS

### 12.1 Cash Position Statement

**File:** MRVC  
**Officer:** Finance Manager  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 4 September 2012

#### Comment

The Cash Position Statement is as stated below:

| STATEMENT OF CASH POSITION AS AT 30 JUNE 2012  |                    |
|--|--------------------|
| <b>Balance of Cash Position 01 July 2011</b>   | <b>\$2,119.51</b>  |
| Plus: Receipts – 01 July 2011 to 30 June 2012  | \$1,796,354.81     |
| Plus: Receipts – Drawdown Term Deposit         | \$1,052,668.27     |
| Less: Payments – 01 July 2011 to 30 June 2012  | \$1,098,029.78     |
| Less: CLGF Grant – Term Deposit                | \$1,713,653.70     |
| Less: Bank Fees - 01 July 2011 to 30 June 2012 | \$83.40            |
| <b>Cash Balance as at 30 June 2012</b>         | <b>\$39,375.71</b> |

| STATEMENT OF CASH POSITION AS AT 31 AUGUST 2012  |                    |
|--|--------------------|
| <b>Balance of Cash Position 01 July 2012</b>     | <b>\$39,375.71</b> |
| Plus: Receipts – 01 July 2012 to 30 August 2012  | \$72,556.36        |
| Plus: Receipts – Drawdown Term Deposit           | \$50,000.00        |
| Less: Payments – 01 July 2012 to 30 August 2012  | \$101,186.41       |
| Less: Bank Fees - 01 July 2012 to 31 August 2012 | \$15.14            |
| <b>Cash Balance as at 31 August 2012</b>         | <b>\$60,730.52</b> |

#### Consultation

Nil

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Voting Requirements

Simple Majority

### OFFICER RECOMMENDATION

**Moved:** Cr Iturbide

**Seconded:** Cr Clinch

*That the Cash Position Statement as at 30 June 2012 and 31 August 2012 be received.*

**CARRIED 8/0**

## 12.2 Accounts for Payment

|                                |                  |
|--------------------------------|------------------|
| <b>File:</b>                   | MRVC             |
| <b>Officer:</b>                | Finance Manager  |
| <b>Amended By:</b>             | Nil              |
| <b>Disclosure of Interest:</b> | Nil              |
| <b>Meeting Date:</b>           | 4 September 2012 |

### Comment

The accounts for payment list for June and July/August 2012 is attached for notation.

### Consultation

Nil

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Scott

**Seconded:** Cr Homewood

*That payments of accounts for June 2012 totalling \$726,511.54 and accounts for July/August 2012 totalling \$101,201.55 be noted.*

**CARRIED 8/0**

### Accounts Paid June 2012

| Invoice No           | Date Paid  | Name                               | Particulars   | Amount \$           |
|----------------------|------------|------------------------------------|---|---------------------|
|                      | 01/06/2012 | CBA                                | Account Service Fee                                     | 5.80                |
| 41                   | 06/06/2012 | A&A Seivwright                     | Fence Maintenance                                       | 7,150.00            |
| 4187                 | 15/06/2012 | Shire of Mount Magnet              | Reimbursement – Satellite Phone Account to 14/5/12      | 70.00               |
| 4206                 | 15/06/2012 | Shire of Mount Magnet              | Reimbursement – Satellite Phone Account to 14/6/12      | 102.16              |
| 4198                 | 15/06/2012 | Shire of Mount Magnet              | Reimbursement – Advertising March                       | 593.90              |
| 4238                 | 15/06/2012 | Shire of Mount Magnet              | Reimbursement – Advertising April                       | 692.11              |
| 4186                 | 15/06/2012 | Shire of Mount Magnet              | Reimbursement – Advertising May                         | 1,193.08            |
| 9272                 | 18/06/2012 | Anderson, Munro & Wyllie           | Interim Audit Fee for Year Ending 30 June 2012          | 1,650.00            |
| 343                  | 18/06/2012 | Murchison Aviation                 | Additional Clearing & Grading                           | 9,735.00            |
| 012                  | 18/06/2012 | Yoweragabbie Contracting           | Jorgen Jensen – Project Supervisor 15/04/12 to 08/06/12 | 12,331.00           |
| 130                  | 18/06/2012 | H&J Jones & Sons                   | MRVC/02   | 52,800.00           |
|                      | 28/06/2012 | Digby Robinson Contracting Pty Ltd | MRVC/04   | 72,000.00           |
| 198761               | 28/06/2012 | Southern Wire Pty Ltd              | Fencing Materials                                       | 557,522.01          |
|                      | 29/06/2012 | H Nicols                           | Meeting Fees Jan-Jun                                    | 140.00              |
|                      | 29/06/2012 | M King                             | Meeting Fees Jan-Jun                                    | 140.00              |
|                      | 29/06/2012 | D Clinch                           | Meeting Fees Jan-Jun                                    | 140.00              |
|                      | 29/06/2012 | T Iturbide                         | Meeting Fees Jan-Jun                                    | 280.00              |
|                      | 29/06/2012 | L Hodder                           | Meeting Fees Jan-Jun                                    | 420.00              |
|                      | 29/06/2012 | C Hodshon                          | Meeting Fees Jan-Jun                                    | 420.00              |
|                      | 29/06/2012 | J Homewood                         | Meeting Fees Jan-Jun                                    | 560.00              |
|                      | 29/06/2012 | G Scott                            | Meeting Fees Jan-Jun                                    | 560.00              |
|                      | 29/06/2012 | M McQuie                           | Presidents Allowance & Meeting Fees Jan-Jun             | 1,370.00            |
| 4251                 | 29/06/2012 | Shire of Mount Magnet              | Secretariat Fees Jan-Jun                                | 6,600.00            |
| 4247                 | 29/06/2012 | Shire of Mount Magnet              | Reimbursement – Satellite Phone Account to 14/7/12      | 183.40              |
| 4239                 | 29/06/2012 | Shire of Mount Magnet              | Credit - Advertising                                    | -146.92             |
| <b>TOTAL PAYABLE</b> |            |                                    |   | <b>\$726,511.54</b> |



### Accounts Paid July & August 2012

| Invoice No           | Date Paid  | Name                     | Particulars  | Amount \$           |
|----------------------|------------|--------------------------|--|---------------------|
|                      | 02/07/2012 | CBA                      | Account Service Fee                                | 8.60                |
| 481                  | 11/07/2012 | NLD Transport            | Transport – Fencing Materials                      | 20,295.00           |
| 42                   | 12/07/2012 | A&A Seivwright           | Fence Maintenance                                  | 5,005.00            |
| 4282                 | 27/07/2012 | Shire of Mount Magnet    | Reimbursement – Satellite Phone Account to 14/8/12 | 98.36               |
| 4623                 | 27/07/2012 | Midwest Financial        | Financial Services - Audit                         | 440.00              |
|                      | 27/07/2012 | Jason Homewood           | Fence Inspection Expense                           | 1,345.55            |
| 4651                 | 27/07/2012 | Midwest Financial        | March/May Reports & 2012/13 Statutory Budget       | 3,850.00            |
| 350                  | 27/07/2012 | Murchison Aviation       | MRVC/03  | 42,790.00           |
| 442198               | 27/07/2012 | Direct Trades Supply     | Maintenance Materials                              | 2,884.70            |
|                      | 01/08/2012 | CBA                      | Account Service Fee                                | 4.84                |
|                      | 01/08/2012 | CBA                      | Account Service Fee                                | 1.70                |
| 013                  | 02/08/2012 | Yoweragabbie Contracting | Project Supervisor – Jorgen Jensen                 | 6,277.70            |
|                      | 21/08/2012 | CBA                      | Audit Fee  | 60.00               |
| 43                   | 29/08/2012 | A&A Seivwright           | Fence Maintenance                                  | 10,010.00           |
| 354                  | 29/08/2012 | Murchison Aviation       | Extra Clearing & Grading                           | 7,260.00            |
| 4308                 | 29/08/2012 | Shire of Mount Magnet    | Reimbursement – Satellite Phone Account to 14/8/12 | 70.00               |
| 4306                 | 29/08/2012 | Shire of Mount Magnet    | Reimbursement – Freight Maintenance Materials      | 456.94              |
| 4307                 | 29/08/2012 | Shire of Mount Magnet    | Reimbursement – Advertising Meeting Dates          | 343.16              |
| <b>TOTAL PAYABLE</b> |            |                          |  | <b>\$101,201.55</b> |

## 12.3 Debtors

**File:** MRVC  
**Officer:** Finance Manager  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 4 September 2012

### Comment

Details of outstanding debtors are available to Councillors as a separate document.

| Outstanding Debtors – As at 31 August 2012 |                |                    |
|--|----------------|--------------------|
| Outstanding Current                        | Annual Subsidy | \$30,800.00        |
|  | Fence Rental   | \$6,420.67         |
|  | Precepts       | \$27,149.00        |
| Outstanding Previous Years                 | Fence Rental   | \$5,315.12         |
| <b>Total Amount Outstanding</b>            |                | <b>\$69,684.79</b> |

### Consultation

Nil

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Nichols

**Seconded:** Cr Clinch

*That the outstanding Debtors Report be received.*

**CARRIED 8/0**

## 12.4 Investment Register

**File:** MRVC  
**Officer:** Finance Manager  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 4 September 2012

### Comment

| <b>Commonwealth Bank Term Deposit 36558508<br/>as at 30 June 2012</b> |                     |
|---|---------------------|
| Funds Invested  | \$1,713,653.70      |
| Interest Earnt  | \$60,158.63         |
| Transfer from Investment  | \$1,052,668.27      |
| <b>Balance</b>  | <b>\$721,144.06</b> |

| <b>Commonwealth Bank Term Deposit 36558508<br/>as at 31 August 2012</b> |                     |
|---|---------------------|
| Funds Invested 29 June 2012   | \$721,144.06        |
| Interest Earnt  | \$8,346.03          |
| Transfer from Investment  | \$50,000.00         |
| <b>Balance</b>  | <b>\$679,490.09</b> |

### Consultation

Jim Dillon – Midwest Financial

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Iturbide

**Seconded:** Cr Nichols

1. That the investment registers be received.
2. That the CEO considers investment opportunities with NAB, Westpac, ANZ and Bankwest in an effort to achieve higher term deposit returns.

**CARRIED 8/0**

## 12.5 Statement of Financial Activity

|                                |                    |
|--------------------------------|--------------------|
| <b>File:</b>                   | MRVC               |
| <b>Officer:</b>                | Geoff Brooks - CEO |
| <b>Amended By:</b>             | Nil                |
| <b>Disclosure of Interest:</b> | Nil                |
| <b>Date:</b>                   | 4 September 2012   |

### Application

To review the Statement of Financial Activity to 31 August 2012.

### Background

The attached Statement of Financial Activity to 31 August 2012 has been prepared by Mid West Financial Services.

### Consultation

Mr Jim Dillon – Midwest Financial Services

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Iturbide

**Seconded:** Cr King

*That the Statement of Financial Activity to 31 August 2012 be adopted.*

**CARRIED 8/0**

## 12.6 Fence Maintenance and Repair

**File:** MRVC  
**Officer:** Geoff Brooks - CEO  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 4 September 2012

### Application

To note repair work carried out on the No 1 Vermin Fence by Council's fencing contractor Mr Tony Seivwright and to note progress on fence reconstruction works.

### Maintenance and Repair

The attached reports detail work carried out over a period of fourteen days north of the No 2 Spur Line intersection by the contractor at a rate of \$715 per day.

### Upgrade Works

The status of tenders awarded for fence upgrade works is summarised as follows:

| TENDER NO. | DESCRIPTION   | STATUS      |
|------------|---|-------------|
| MRVC/01    | Clearing and Grading of No.1 Vermin Fence from the 80 Mile Peg to the Paynes Find/Sandstone Road Intersection | Completed   |
| MRVC/02    | Remove and Replace 16 Kilometres of the No.1 Vermin Fence   | Completed   |
| MRVC/03    | Clearing and Grading of No.1 Vermin Fence, from the Paynes Find/Sandstone Road to the No.2 Spur Line          | Completed   |
| MRVC/04    | Clearing and Grading the northern section of the No.1 Vermin Fence and the No.2 Spur Line                     | Completed   |
| MRVC/05    | Supply of 140 Kilometres of Fencing Materials   | Completed   |
| MRVC/06    | Removal and replacement of 30.2 Kilometres of the No. 1 Vermin Fence  | In Progress |

### Consultation

Mr Jorgen Jensen – MRVC Project Officer

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

**OFFICER RECOMMENDATION**

**Moved:** Cr Clinch

**Seconded:** Cr King

*That Council notes the maintenance and repairs carried out to the No 1 Vermin Fence and the status of the fence upgrade works.*

**CARRIED 8/0**

As indicated in Item 6.0 President McQuie and Councillors Scott, Homewood, Clinch, King, Hodshon and Iturbide declared an Impartiality Interest in Items 12.7 and 12.8.

**12.7 Tender MRVC07 – Removal and Replacement of 38.5 kilometres of the No.1 Vermin (Dog) Fence.**

**File:** MRVC  
**Officer:** Geoff Brooks - CEO  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 4 September 2012

**Application**

To consider tenders for the removal and replacement of 38.5 kilometres of the No 1 Vermin (Dog) Fence

**Background**

On 4 August 2012 tenders were advertised in the Western Australian for removal and replacement of 38.5 kilometres of the No 1 Vermin (Dog) Fence.

The following four sections were specified:

- Section 1 – South of Camel Camp – 12.0 kilometres
- Section 2 – Boodanoo – 13.5 kilometres
- Section 3 – Youanmi – 5.0 kilometres
- Section 4 – Ankatell – 8.0 kilometres

Conditions of tender included supply of fencing materials by the MRVC and a completion date of 15 December 2012 or as negotiated with the Project Officer.

At the time of closing on 24 August 2012 the following tenders were received:

| TENDERER                            | PRICE<br>(excl. GST) |
|-------------------------------------|----------------------|
| McMahon Services                    | \$702,625.00         |
| Koorungal Co. Pty Ltd               | \$356,125.00         |
| JSB Fencing & Machinery Hire P/L    | \$351,159.14         |
| DBS Fencing                         | \$306,075.00         |
| Against All Boundaries Pty Ltd      | \$302,610.00         |
| Tiger Fencing                       | \$250,250.00         |
| Murchison Aviation & Machinery Hire | \$107,500.00         |
| *Abroboa Pty Ltd                    | N/A                  |

\* No fixed price submitted, invalid Tender

**Tender Selection Criteria**

As indicated in the tender documents the following selection criteria applies:

- Best value for money
- Compliance Criteria – compliance with conditions of tender, specifications and delivery date.
- Qualitative Criteria – relevant experience (30%), key personnel skills and experience (15%), tenderers resources (35%), and demonstrated understanding (20%).

## Assessment of Tenders

Opening and assessment of the tenders has been conducted by the MRVC Project Officer, Cr Greg Scott, Council CEO and the Shire of Mount Magnet, Administration Manager.

As indicated the lowest tender price was submitted by Murchison Aviation and Machinery Hire for an amount of \$107,500 excluding GST or \$2,792.21 per kilometre.

The price per kilometre tendered by Murchison Aviation and Machinery Hire is comparable with that submitted the contractor who is currently replacing 30.2 kilometres of fencing under tender MRVC06. Murchison Aviation and Machinery Hire have successfully carried out fence construction projects for the Shire of Mount Magnet (Aerodrome perimeter fence) and Mid West Vanadium Pty Ltd at their Windimurra mine site.

## Recommended Tender

On the basis that Murchison Aviation and Machinery Hire are offering the best value for money and have a demonstrated the capacity to carry out the work, acceptance of their tender is recommended.

## Consultation

Mr Jorgen Jensen, MRVC Project Officer

## Statutory Environment

Local Government (Functions & General) Regulations Part 4

## Policy Implications

Nil

## Financial Implications

Nil

## Strategic Implications

Nil

## Voting Requirements

Simple Majority

## OFFICER RECOMMENDATION

*That tender MRVC07 is awarded to Murchison Aviation and Machinery Hire at a tender price of \$107,500 excluding GST.*

**Moved:** Cr Hodshon

**Seconded:** Cr Clinch

That Council adopts en bloc the Officers Recommendations for Items 12.7 and 12.8 as follows:

|           |   |
|-----------|---|
| Item 12.7 | <i>That tender MRVC07 is awarded to Murchison Aviation and Machinery Hire at a tender price of \$107,500 excluding GST.</i> |
| Item 12.8 | <i>That tender MRVC08 is awarded to Murchison Aviation and Machinery Hire at a tender price of \$185,000 excluding GST.</i> |

## CARRIED 8/0

*In discussion it was noted that Murchison Aviation and Machinery Hire had indicated in their tender documentation that it was not possible to compete both MRVC07 and MRVC08 by 15 December 2012 and that completion dates for both tenders would be negotiated with the Project Officer as per the specifications.*

*In discussion it was noted that an additional 3km of fencing was required on the Anketell section of MRVC07 and that this would form an extra to the contract.*



**12.8 Tender MRVC08 – Removal and Replacement of 40.0 kilometres of the No.1 Vermin (Dog) Fence.**

**File:** MRVC  
**Officer:** Geoff Brooks - CEO  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting/Date:** 4 September 2012

**Application**

To consider tenders for the removal and replacement of 40.0 kilometres of the No 1 Vermin (Dog) Fence

**Background**

On 4 August 2012 tenders were advertised in the Western Australian for removal and replacement of 40.0 kilometres of the No 1 Vermin (Dog) Fence.

The following four sections were specified:

- Section 1 – Barambie – 23 kilometres
- Section 2 – Yuono – 3.0 kilometres
- Section 3 – Gum Creek Junction – 3.0 kilometres
- Section 4 – Noibla – 5.5 kilometres
- Section 5 – Wiluna Rail – 1.0 kilometres
- Section 6 – Yandil – 3.0 kilometres
- Section 7 – Cunyu – 1.5 kilometres

Conditions of tender included supply of fencing materials by the MRVC and a completion date of 15 December 2012 or as negotiated with the Project Officer.

At the time of closing on 24 August 2012 the following tenders were received:

| <b>TENDERER</b>                     | <b>PRICE<br/>(excl. GST)</b> |
|-------------------------------------|------------------------------|
| McMahon Services                    | \$730,000.00                 |
| Koorungal Co. Pty Ltd               | \$370,000.00                 |
| JSB Fencing & Machinery Hire P/L    | \$366,803.45                 |
| DBS Fencing                         | \$318,000.00                 |
| Against All Boundaries Pty Ltd      | \$314,400.00                 |
| Tiger Fencing                       | \$264,000.00                 |
| Murchison Aviation & Machinery Hire | \$185,000.00                 |

**Tender Selection Criteria**

As indicated in the tender documents the following selection criteria applies:

- Best value for money
- Compliance Criteria – compliance with conditions of tender, specifications and delivery date.
- Qualitative Criteria – relevant experience (30%), key personnel skills and experience (15%), tenderers resources (35%), and demonstrated understanding (20%).

**Assessment of Tenders**

Opening and assessment of the tenders has been conducted by the Cr Jason Homewood, Cr Greg Scott, Council CEO and the Shire of Mount Magnet, Administration Manager.

As indicated the lowest tender price was submitted by Murchison Aviation and Machinery Hire for an amount of \$185,500 excluding GST or \$4,625 per kilometre.

The price per kilometre tendered by Murchison Aviation and Machinery Hire exceeds that tendered by the contractor for MRVC07 presumably as a result of the significantly higher mobilisation distances that are involved. Murchison Aviation and Machinery Hire have successfully carried out fence construction projects for the Shire of Mount Magnet (Aerodrome perimeter fence) and Mid West Vanadium Pty Ltd at their Windimurra mine site.

**Recommended Tender**

On the basis that Murchison Aviation and Machinery Hire are offering the best value for money and have a demonstrated the capacity to carry out the work, acceptance of their tender is recommended.

**Consultation**

Mr Jorgen Jensen, MRVC Project Officer

**Statutory Environment**

Local Government (Functions & General) Regulations Part 4

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

**OFFICER RECOMMENDATION**

*That tender MRVC08 is awarded to Murchison Aviation and Machinery Hire at a tender price of \$185,000 excluding GST.*

## 12.9 Acceptance of the 2011/2012 Annual Report

|                                |                    |
|--------------------------------|--------------------|
| <b>File:</b>                   | MRVC               |
| <b>Officer:</b>                | Geoff Brooks - CEO |
| <b>Amended By:</b>             | Nil                |
| <b>Disclosure of Interest:</b> | Nil                |
| <b>Meeting Date:</b>           | 4 September 2012   |

### Application

To accept the 2011/2012 Annual Report for the Financial Year ending 30 June 2012, including the Audited Financial Statements.

### Background

The Murchison Regional Vermin Council 2011/2012 Annual Report is attached for consideration. Included is the 2011/2012 Financial Statements audited by Anderson, Munro and Wyllie for the year ended 30 June 2012.

### Consultation

Jim Dillon – Midwest Financial  
Auditors – Anderson, Munro and Wyllie

### Statutory Environment

Local Government Act Section 5.53 and 5.54

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Absolute Majority

## OFFICER RECOMMENDATION

**Moved:** Cr Homewood

**Seconded:** Cr Iturbide

*That Elected Members accept the 2010/2011 Murchison Regional Vermin Council Annual Report and Audited Financial Statements.*

**CARRIED 8/0**

|              |  |
|--------------|--|
| <b>12.10</b> | <b>Audit Management Letter – Year Ended 30 June 2012</b> |
|--------------|--|

|                                |                    |
|--------------------------------|--------------------|
| <b>File:</b>                   | MRVC               |
| <b>Officer:</b>                | Geoff Brooks - CEO |
| <b>Amended By:</b>             | Nil                |
| <b>Disclosure of Interest:</b> | Nil                |
| <b>Date:</b>                   | 4 September 2012   |

**Application**

To note the Audit Management Letter for the year ended 30 June 2012.

**Background**

Auditors Anderson, Munro and Wyllie have completed the audit for the financial year ending 30 June 2012. Attached is their Audit Management Letter dated 31 August 2012 for the information of Elected Members.

**Comment**

It is pleasing to note that the letter does not identify any issues requiring attention.

**Consultation**

Nil

**Statutory Environment**

Local Government (Audit) Regulations

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

|                               |
|-------------------------------|
| <b>OFFICER RECOMMENDATION</b> |
|-------------------------------|

**Moved:** Cr Scott

**Seconded:** Cr Nichols

*That Council notes the Audit Management Letter for the year ended 30 June 2012 prepared by Auditors Anderson, Munroe and Wyllie*

**CARRIED 8/0**

**13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**14. NOTICE OF MOTIONS FOR THE NEXT MEETING**

Nil

**15. CONFIDENTIAL BUSINESS**

Nil

**16. LATE AGENDA ITEMS**

Nil

**17. ELECTED MEMBER MATTERS**

Cr Homewood

Indicated that the No.1 Vermin Fence story to be published in the Countryman had been delayed however it was expected to appear in the coming months.

Sought advice on the impact machinery break down was having on work by the fence maintenance contractor.

General Discussion

CEO highlighted the need for Council to develop a Corporate Business Plan, Community Strategic Plan, Asset Management Plan and Long Term Financial Plan.

The pressing requirement for additional revenue to be sourced in order to adequately maintain the fence was identified.

As requested at the Ordinary Meeting on 12 June 2012 the issue of Public Liability Insurance was addressed by the CEO.

**18. NEXT MEETING**

The next meeting is scheduled for 4 December 2012 at 10:00am in the Mount Magnet Council Chambers, Lot 163 Hepburn Street, Mount Magnet.

**19. CLOSURE OF MEETING**

The meeting closed at 12:05pm.

**20. CERTIFICATION BY CHAIRMAN**

Confirmed this day 4 December 2012

---