

**MINUTES**

**ORDINARY MEETING OF COUNCIL**

**12 JUNE 2012**

**MURCHISON REGIONAL VERMIN COUNCIL**  
**Minutes for Ordinary Meeting of Council at Shire of Mount Magnet**  
**Council Chambers, Lot 163 Hepburn St, Mount Magnet, 12 June 2012**

**TABLE OF CONTENTS**

<b>1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....</b>	<b>3</b>
<b>2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE .....</b>	<b>3</b>
<b>3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>3</b>
<b>4. PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC .....</b>	<b>3</b>
4.1 Public Question Time .....	3
4.2 Address by Members of the Public.....	3
<b>5. APPLICATIONS FOR LEAVE OF ABSENCE.....</b>	<b>3</b>
<b>6. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS .....</b>	<b>3</b>
<b>7. CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING .....</b>	<b>3</b>
7.1 Minutes of the Special Meeting of Council held on Tuesday 7 May 2012 .....	3
<b>8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....</b>	<b>4</b>
<b>9. PETITIONS .....</b>	<b>4</b>
<b>10. DECLARATIONS OF INTEREST .....</b>	<b>4</b>
<b>11. BUSINESS DEFERRED FROM PREVIOUS MEETING .....</b>	<b>4</b>
<b>12. REPORTS .....</b>	<b>5</b>
12.1 Cash Position Statement.....	5
12.2 Accounts for Payment .....	6
12.3 Debtors .....	9
12.4 Investment Register .....	10
12.5 Statement of Financial Activity .....	12
12.6 Delegated Authority Register .....	13
12.7 Fence Maintenance and Repair .....	16
12.8 Members Meeting Fee's and Allowances 2012/2013 .....	18
12.9 Tender MRVC/06 – Remove and Replace 30.2 Kilometres of the No.1 Vermin (Dog) Fence .....	19
12.10 Interim Audit Management Report – Year Ended 30 June 2012 .....	21
12.11 Adoption of the 2012/2013 Annual Budget.....	22
12.12 2012/2013 Meeting Dates .....	23
<b>13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>24</b>
<b>14. NOTICE OF MOTIONS FOR THE NEXT MEETING.....</b>	<b>24</b>
<b>15. CONFIDENTIAL BUSINESS .....</b>	<b>24</b>
<b>16. LATE AGENDA ITEMS .....</b>	<b>24</b>
<b>17. ELECTED MEMBER MATTERS .....</b>	<b>24</b>
<b>18. NEXT MEETING.....</b>	<b>24</b>
<b>19. CLOSURE OF MEETING .....</b>	<b>24</b>

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The meeting commenced at 10:12am following the swearing in of Elected Members.

**2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

Attendance

Chairperson	Cr Murray McQuie
Deputy Chairperson	Cr Harvey Nichols
Member	Cr Carol Hodshon
Member	Cr Greg Scott
Member	Cr Jason Homewood
Member	Cr Dustin Clinch
Member	Cr Martin King
Chief Executive Officer	Mr Geoff Brooks
Project Officer	Mr Jorgen Jensen

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4. PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC**

**4.1 Public Question Time**

Nil

**4.2 Address by Members of the Public**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

**7. CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING**

**7.1 Minutes of the Special Meeting of Council held on Tuesday 7 May 2012**

**COUNCIL RESOLUTION**

**Moved:** Cr Homewood

**Seconded:** Cr Scott

*That the minutes of the Ordinary Meeting of Council held on Monday 30 April 2012 and the Special Meeting held on Tuesday 7 May 2012 be confirmed as a true and correct record of proceedings.*

**CARRIED 7/0**

**8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**9. PETITIONS**

Nil

**10. DECLARATIONS OF INTEREST**

With respect to Item 12.9 the following Elected Members declared an Impartiality Interest, potentially in common with one or more tenderers:

- Chairperson .....Cr Murray McQuie.....Membership of an Association (PGA)
- Deputy Chairperson ....Cr Harvey Nichols .....Membership of an Association (PGA)
- Member .....Cr Carol Hodshon .....Membership of an Association (PGA)
- Member .....Cr Greg Scott.....Friendship with two tenderers
- Member .....Cr Jason Homewood .....Friendship with two tenderers
- Member .....Cr Dustin Clinch .....Membership of an Association (PGA)
- Member .....Cr Martin King.....Membership of an Association (PGA)

**11. BUSINESS DEFERRED FROM PREVIOUS MEETING**

Nil

## 12. REPORTS

### 12.1 Cash Position Statement

**File:** MRVC  
**Officer:** Finance Manager  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 12 June 2012

#### Comment

The Cash Position Statement is as stated below:

---

**MURCHISON REGIONAL VERMIN COUNCIL**  
**STATEMENT OF CASH POSITION AS AT 31 MAY 2012**

---

<b>Balance of Cash Position 01 July 2011</b>	<b>\$ 2,119.51</b>
Plus: Receipts – 01 July 2011 to 31 May 2012	1,796,351.45
Plus: Receipts – Drawdown Term Deposit	302,668.27
Less: Payments – 01 July 2011 to 31 May 2012	371,524.04
Less: CLGF Grant – Term Deposit	1,713,653.70
Less: Bank Fees - 01 July 2011 to 31 May 2012	77.60
<b>Cash Balance as at 31 May 2012</b>	<b>\$ 15,883.89</b>

---

#### Consultation

Nil

#### Statutory Environment

Nil

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

Nil

#### Voting Requirements

Simple Majority

### COUNCIL RESOLUTION

**Moved:** Cr Scott

**Seconded:** Cr Nichols

*That the Cash Position Statement as at 31 May 2012 be received.*

**CARRIED 7/0**

## 12.2 Accounts for Payment

<b>File:</b>	MRVC
<b>Officer:</b>	Finance Manager
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Meeting Date:</b>	12 June 2012

### Comment

The accounts for payment list for May 2012 is attached for notation, as is the pending payment list for accounts due for payment in June 2012.

### Consultation

Nil

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## COUNCIL RESOLUTION

**Moved:** Cr Nichols

**Seconded:** Cr Hodshon

*That payments of accounts for May 2012 and account pending be noted.*

**CARRIED 7/0**

*In discussion it was requested that the estimated cost of the purchase order to Murchison Aviation for "extra clearing and levee banks" be reviewed by the Project Officer.*

*The Chairman indicated that the charges for collecting the conveyor belt from Sandstone were unreasonable. The CEO agreed and indicated that they would not be passed on to the MRVC.*

### Accounts Paid May 2012

Invoice No	Date Paid	Name	Particulars	Amount \$
	02/04/2012	CBA	Account Service Fee	5.20
	20/04/2012	ATO	BAS - 01/10/11 to 31/12/11	135.00
337	20/04/2012	Murchison Aviation	Aerial Survey Realignments Wymandoo & Windsor Sections plus GPS Points	990.00
125	20/04/2012	H & J Jones & Sons	Supply & Erect MRVC Storage Area Shire Depot	1650.00
1179	20/04/2012	Imerkate Haulage	Freight – Southern Wire	4276.80
40	23/04/2012	A&A Seivwright	Fence Maintenance	5720.00
011	01/05/2012	Yoweragabbie Contracting	Contract Project Manager 27/02/12 to 09/04/12	6001.60
	01/05/2012	CBA	Account Service Fee	5.00
24156	17/05/2012	Austral Mercantile	Debt Collection Fee	172.29
347	17/05/2012	Murchison Aviation	Plant Hire – Loader Clearing & Plant Hire - Grader	8497.50
4113	17/05/2012	Shire of Mount Magnet	Reimbursement – Advertising February	444.80
4131	17/05/2012	Shire of Mount Magnet	Reimbursement – Satellite Phone Account to 14/4/12	201.82
4176	17/05/2012	Shire of Mount Magnet	Reimbursement – Catering - Lunch 30/04/12	176.00
4187	17/05/2012	Shire of Mount Magnet	Reimbursement – Satellite Phone Account to 14/5/12	70.00
<b>TOTAL PAYABLE</b>				<b>\$ 28,346.01</b>

### Accounts Pending (June 2012)

Payee	Description	Amount
A & A Seivwright	Fence Maintenance (May 2012)	7,150.00
Anderson, Wyllie & Munroe	Interim Audit Fee	1,650.00
Shire of Mount Magnet	Satellite Phone Account	102.16
Shire of Mount Magnet	Wages & Plant to collect Conveyor Belt from Sandstone	951.10
H & J Jones and Sons	MRVC/02 Upgrade & Replace 16kms Contract	52,800.00
Murchison Aviation	MRVC/03 Clear & Grade Contract	42,790.00
Digby Robinson	MRVC/04 Clear & Grade Contract	72,000.50
Southern Wire	MRVC/05 Supply 140kms Materials Contract	557,552.02
NDL Transport	Cartage for Fencing Materials (all)	16,250.00
A & A Seivwright	Fence Maintenance (June 2012)	7,150.00
Yoweragabbie Contracting	Fence Inspections/Tender Allocations	9,000.00
Murchison Aviation	Realign, clear & grade Wymandoo section	9,735.00
Murchison Aviation	Extra clearing and levee banks	8,250.00
Shire of Mount Magnet	Advertising - reimbursement	1,263.08
Shire of Mount Magnet	Advertising - reimbursement	593.90
<b>TOTAL</b>		<b>\$ 787,237.76</b>



## 12.3 Debtors

<b>File:</b>	MRVC
<b>Officer:</b>	Finance Manager
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Meeting Date:</b>	12 June 2012

### Comment

Outstanding - Fence Rental \$5,138.05

**Balance Due \$5,138.05**

Details of outstanding debtors are available to Councillors as a separate document. Legal action to recover the outstanding payments from Westag Holdings Pty Ltd is currently in the hands of McLeod's Barristers & Solicitors and correspondence requesting payment has been sent to all remaining outstanding debtors.

### Consultation

Nil

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## COUNCIL RESOLUTION

**Moved:** Cr Hodshon

**Seconded:** Cr King

*That the outstanding Debtors Report be received.*

**CARRIED 7/0**

## 12.4 Investment Register

**File:** MRVC  
**Officer:** Finance Manager  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 12 June 2012

### Comment

Funds Invested	\$2,017,875.27
Interest Earnt (as at 31 May 2012)	<b>\$60,009.52</b>
<b>Transfer from Investment</b>	<b>\$606,889.84</b>
<b>Balance (as at 31 May 2012)</b>	<b>\$1,470,994.95</b>

### Consultation

Jeff Boog – Commonwealth Bank Australia

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## COUNCIL RESOLUTION

**Moved:** Cr Homewood

**Seconded:** Cr Clinch

*That the Investment Register be received.*

**CARRIED 7/0**

**MURCHISON REGIONAL VERMIN COUNCIL  
INVESTMENT REGISTER**

Total Investments as at 31 May 2012

Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance	Interest Earned to 31.05.12	Transfers to Investments	Transfers from Investments	Closing Balance 31.05.12
36558508	CBA	Term Deposit	14.11.11	5.650%	150,000.00	1,414.75		151,414.75	0.00
	CBA	Term Deposit	14.12.11	5.640%	300,000.00	4,221.57		304,221.57	0.00
Reinvested	CBA	Term Deposit	13.02.12	5.200%	150,000.00	1,253.52		151,253.52	0.00
Reinvested	<b>CBA</b>	<b>Term Deposit</b>	<b>30.04.12</b>	<b>5.220%</b>	<b>154,221.57</b>	<b>2,014.01</b>		<b>156,235.58</b>	0.00
Reinvested	<b>CBA</b>	<b>Term Deposit</b>	<b>31.05.12</b>	<b>4.900%</b>	<b>1,263,653.70</b>	<b>51,105.67</b>	<b>156,235.58</b>		1470994.95
<b>TOTALS</b>					<b>\$ 2,017,875.27</b>	<b>\$ 60,009.52</b>	<b>156,235.58</b>	<b>\$ 763,125.42</b>	<b>\$ 1,470,994.95</b>

<b>Reinvested</b>	<b>CBA</b>	<b>Term Deposit</b>	<b>At Call</b>	<b>3.700%</b>	<b>1,470,994.95</b>				<b>1,470,994.95</b>
-------------------	------------	---------------------	----------------	---------------	---------------------	--	--	--	---------------------

*NB: Funds have been reinvested into an At Call Account earning interest of 3.70% and will be withdrawn during June on an as needed basis.*

## 12.5 Statement of Financial Activity

<b>File:</b>	MRVC
<b>Officer:</b>	Geoff Brooks - CEO
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	12 June 2012

### Application

To review the Statement of Financial Activity to 31 May 2012.

### Background

The attached Statement of Financial Activity to 31 May 2012 has been prepared by Mid West Financial Services.

### Consultation

Mr Jim Dillon – Midwest Financial Services

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## COUNCIL RESOLUTION

**Moved:** Cr Clinch

**Seconded:** Cr King

*That the Statement of Financial Activity to 31 May 2012 be adopted.*

**CARRIED 7/0**

*In response to a question from Cr King the CEO advised that the requirement for the MRVC to have Public Liability Insurance would be investigated.*

## 12.6 Delegated Authority Register

<b>File:</b>	MRVC
<b>Officer:</b>	Geoff Brooks - CEO
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Meeting Date:</b>	12 June 2012

### Summary

To consider the Delegated Authority of the Chief Executive Officer.

### Background

Section 5.42 of the Local Government Act 1995 provides that Council may delegate to the Chief Executive Officer various functions and duties.

Section 5.46 of the Local Government Act 1995 provides that delegations must be reviewed at least once every financial year.

### Current Delegations – 2011/2012

Set out hereunder is a copy of Councils' decision relating to delegations made in August 2011.

#### The Chief Executive Officer is authorised to:

1. Carry out any function dictated and authorised by Council, that Council may delegate.
2. Payment of accounts between Council Meetings. To be able to sign cheques, in accordance with Bank Authority for those Creditors accounts requiring payment between meetings.

### Proposed Delegations 2012/2013

To streamline the operation of the MRVC, particularly during the period of reconstruction of the No.1 Vermin fence, the following delegations are proposed. These delegations are based on the Shire of Mount Magnet delegations.

1. Hire contractors, plant or machinery necessary to proceed with authorised or designated works or service provision subject to compliance with Council policy and rules under the Local Government Act (Functions and General) Regulations 1996.
2. Dispose of scrap material no longer required by Council.
3. Act as Principal Accounting Officer.
4. Negotiate the entering into contracts or leases on Council's behalf that will require acceptance or otherwise by Council.
5. Carry out any functions dictated and authorised by Council policy that Council may delegate.
6. Payments of accounts – To be able to authorise electronic funds transfers, in accordance with the bank authority of those creditors accounts requiring payment. The Chief Executive Officer will delegate the authority to approve the payment of accounts to the Finance Manager and the Administration Manager. This is to be done on the basis that any two (2) Officers, being the Chief Executive Officer, Finance Manager and Administration Manager can jointly sign the transfer of funds electronically. Endorsement of cheques for payment (signature of the Chairman or one Councillor also required).
7. Act as an authorised person and appoint authorised persons under the following legislation:
  - Control of Off Roads Vehicles (Off Road Areas) Act 1978
  - Local Government Act 1995

- Litter Act 1979
  - Bush Fires Act 1954
8. Power to approve writing off debts that are less than \$100.00 and that are considered uncollectible.
  9. Purchase goods and services to the value of \$100,000 (excluding GST) providing that it is a budgeted expense.

### **Consultation**

Cr Murray McQuie – MRVC Chairman

### **Statutory Environment**

Section 5.42 of the Local Government Act 1995

Section 5.46 of the Local Government Act 1995

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

Nil

### **Voting Requirements**

Absolute majority

<b>COUNCIL RESOLUTION</b>
---------------------------

**Moved:** Cr Nichols

**Seconded:** Cr Homewood

*That the delegations as listed hereunder be approved for the period ending 30 June 2013:*

*The CEO is authorised to:*

1. *Hire contractors, plant or machinery necessary to proceed with authorised or designated works or service provision subject to compliance with Council direction and rules under the Local Government Act (Functions and General) Regulations 1996.*
2. *Dispose of scrap material no longer required by Council.*
3. *Act as Principal Accounting Officer.*
4. *Negotiate the entering into contracts or leases on Council's behalf that will require acceptance or otherwise by Council.*
5. *Carry out any functions dictated and authorised by Council direction that Council may delegate.*
6. *Payments of accounts – To be able to authorise electronic funds transfers, in accordance with the bank authority of those creditors accounts requiring payment. The Chief Executive Officer will delegate the authority to approve the payment of accounts to the Finance Manager and the Administration Manager. This is to be done on the basis that any two (2) Officers, being the Chief Executive Officer, Finance Manager and Administration Manager can jointly sign the transfer of funds electronically. Endorsement of cheques for payment (signature of the Chairman or one Councillor also required).*

7. *Act as an authorised person and appoint authorised persons under the following legislation:*
  - *Control of Off Roads Vehicles (Off Road Areas) Act 1978*
  - *Local Government Act 1995*
  - *Litter Act 1979*
  - *Bush Fires Act 1954*
8. *Power to approve writing off debts that are less than \$100.00 and that are considered uncollectible.*
9. *Purchase goods and services to the value of \$100,000 (excluding GST) providing that it is a budgeted expense.*

**CARRIED 7/0**

At 11:10am during consideration of Item 12.7 the meeting adjourned for a 10 minutes break. The meeting reconvened at 11:22am.

## 12.7 Fence Maintenance and Repair

**File:** MRVC  
**Officer:** Geoff Brooks - CEO  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 12 June 2012

### Application

To note repair work carried out on the No 1 Vermin Fence by Council's fencing contractor Mr Tony Seivwright and to note progress on the fence reconstruction works.

### Background

A purchase order has been issued to Tony Seivwright for repairs to the No 1 Vermin fence for a maximum of 10 days at a cost of \$715 per day.

### Comment

The attached reports detail work carried out for the period 25 May to 3 June 2012 (inclusive) by the contractor.

### Upgrade Works

The status of tenders awarded for fence upgrade works is summarised as follows:

TENDER NO.	DESCRIPTION	STATUS
MRVC/01	Clearing and Grading of No.1 Vermin Fence from the 80 Mile Peg to the Paynes Find/Sandstone Road Intersection	Completed
MRVC/02	Remove and Replace 16 Kilometres of the No.1 Vermin Fence	Completed
MRVC/03	Clearing and Grading of No.1 Vermin Fence, from the Paynes Find/Sandstone Road to the No.2 Spur Line	In Progress
MRVC/04	Clearing and Grading the No.2 Spur Line and the No.1 Vermin Fence from the No.2 Spur Line to the End	In Progress
MRVC/05	Supply of 100 – 140 Kilometres of Fencing Materials (as specified)	Scheduled for delivery 18-22 June 2012

### Consultation

Jorgen Jensen – MRVC Project Officer

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Funding for the maintenance work is available in Council's 2011/2012 Annual Budget.

### Strategic Implications

Nil



**Voting Requirements**  
Simple Majority

**COUNCIL RESOLUTION**

**Moved:** Cr King

**Seconded:** Cr Clinch

*That Council notes the maintenance and repairs carried out to the No 1 Vermin Fence and the status of the fence upgrade works.*

**CARRIED 7/0**

*In discussion the Project Officer advised that contract MRVC/03 had been completed.*

*With respect to the maintenance of the fence the Chairman advised that no more than one rotten strainer post should be "strained through".*

## 12.8 Members Meeting Fee's and Allowances 2012/2013

**File:** MRVC  
**Officer:** Geoff Brooks - CEO  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 12 June 2012

### Application

To set the Member sitting fee's and allowances for the 2012/2013 financial year.

### Background

The Local Government Act 1995 and Local Government (Administration) Regulations 1996 give an entitlement to elected members of a sitting fee for attending Council meetings. This fee can be set between a minimum of \$60.00 and a maximum of \$140.00 (\$120.00 to \$280.00 for the Chairperson) for Council meetings.

The Local Government Act 1995 and the Local Government (Administration) Regulations 1996 do not allow for an annual Chairperson's or Deputy Chairperson's allowance.

### Comment

Currently Council has endorsed sitting fees of \$140.00 per Councillor and \$280.00 for the Chairperson. Travel expenses to meetings are paid to Councillors by their individual Councils.

### Consultation

Nil

### Statutory Environment

Local Government (Administration) Regulations 1996.

### Policy Implications

Nil

### Financial Implications

Council sitting fees will be included in the 2012/2013 budget at the endorsed levels.

### Strategic Implications

Nil

### Voting Requirements

Absolute Majority

## COUNCIL RESOLUTION

**Moved:** Cr Scott

**Seconded:** Cr Homewood

*That Council endorse the following sitting fees and allowances:*

<i>Council Meetings</i>	<i>Councillor</i>	<i>\$140.00</i>
	<i>Chairperson</i>	<i>\$280.00</i>

**CARRIED 7/0**

Note: Declaration of Interest with respect to Item 12.9 are recorded under Item 10.

<b>12.9 Tender MRVC/06 – Remove and Replace 30.2 Kilometres of the No.1 Vermin (Dog) Fence</b>
--

<b>File:</b>	MRVC
<b>Officer:</b>	Geoff Brooks - CEO
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Meeting Date:</b>	12 June 2012

### Application

To consider tenders for the Removal and Replacement of 30.2 kilometres of the No.1 Vermin (Dog) Fence.

### Background

On 18/19 May 2012 by way of an advertisement in the Geraldton Guardian and the West Australian respectively, tenders were sought for removal and replacement of 30.2 kilometres of the No.1 Vermin (Dog) Fence. The following sections of fence were specified:

- Section 1 Wymandoo Creek 15 kilometres
- Section 2 Windimurra Granite 7 kilometres
- Section 3 Windimurra Waterpoint 1 kilometre
- Section 4 Windsor Breakaway 7.2 kilometres

Conditions of tender included supply of fencing materials by the MRVC, supply of cement by contractor and a completion date of 31 July 2012 (or as negotiated with the Project Officer).

At the time of closing at 12:00 noon on 5 June 2012 the following tenders were received:

<b>TENDERER</b>	<b>VALUE (GST excl)</b>
* Koorinal Co Pty Ltd	494,640.00
JBS Fencing and Machine Hire	269,579.00
Tiger Fencing	226,320.00
McDonald Fencing	128,500.00
Murchison Aviation	97,900.00
M & M Rural Fencing	96,991.00
Koorda Ag Parts	84,500.00
H & J Jones and Sons	81,540.00

\* Denotes invalid tender as submission received after the deadline.

### Tender Selection Criteria

As indicated in the tender documents the following selection criteria applies:

- Best value for money
- Compliance Criteria – compliance with conditions of tender, specifications and delivery date.
- Qualitative Criteria – relevant experience (30%), key personnel skills and experience (15%), tenderers resources (35%), and demonstrated understanding (20%).

**Assessment of Tenders**

Opening and assessment of the tenders has been conducted by Cr Jason Homewood, Council CEO and the Shire of Mount Magnet Administration Manager.

As indicated the lowest tender price was submitted by H & J Jones and Sons for an amount of \$81,540.00 excluding GST or \$2,700 per kilometre.

H & J Jones and Sons were awarded Tender MRVC/02 for the removal and replacement of 16 kilometres of fencing, a task they have performed to a high standard. The rate for this tender was \$3,000 per kilometre. It should be noted that the contractor experienced delays which were negotiated with and approved by the Project Officer.

**Consultation**

Mr Jorgen Jensen MRVC Project Officer

**Statutory Environment**

Local Government (Functions & General) Regulations Part 4

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

**COUNCIL RESOLUTION**

**Moved:** Cr Nichols

**Seconded:** Cr Clinch

*That tender MRVC/06 is awarded to H & J Jones and Sons at a total cost of \$81,540.00 excluding GST.*

**CARRIED 7/0**

## 12.10 Interim Audit Management Report – Year Ended 30 June 2012

**File:** MRVC  
**Officer:** Geoff Brooks - CEO  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 12 June 2012

### Application

To note the Interim Audit Management Report for the year ended 30 June 2012.

### Background

Auditors Anderson, Munro and Wyllie have completed the interim audit for the financial year ending 30 June 2012. Attached is their Interim Audit Management Report dated 28 May 2012 for the information of Elected Members.

### Comment

This matter was dealt with at the time the 2011 Compliance Audit Return was lodged and the Department of Local Government were advised by accompanying letter that the outstanding annual disclosure of interest had been received.

### Consultation

Nil

### Statutory Environment

Local Government (Audit) Regulations

### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

## COUNCIL RESOLUTION

**Moved:** Cr Hodshon

**Seconded:** Cr Homewood

*That Council notes the Interim Audit Management Report for the year ended 30 June 2012 prepared by Anderson, Munro and Wyllie.*

**CARRIED 7/0**

*In response to a question from the Chairman the CEO advised that the cost of the interim audit was \$1,650.00 including GST. Anticipated audit costs for 2012/2013 are \$4,000 to \$5,000 including GST.*

## 12.11 Adoption of the 2012/2013 Annual Budget

**File:** MRVC  
**Officer:** Geoff Brooks - CEO  
**Amended By:** Nil  
**Disclosure of Interest:** Nil  
**Meeting Date:** 12 June 2012

### Application

This report puts forward the 2012/2013 Statutory Budget for Council's endorsement and acceptance.

### Background

A 4% CPI increase in fence rental has been assumed in formulation of the budget.

### Comment

The 2012/2013 Statutory Budget is attached for Council's consideration.

### Consultation

Jim Dillon - Financial Consultant

### Statutory Environment

Section 6.2 of the Local Government Act 1995

Part 3 of the Local Government (Financial Management) Regs 1996

### Policy Implications

The Annual Budget has an effect on the majority of Councils current policies.

### Financial Implications

The 2012/2013 Budget is the main document relating to Councils Income and Expenditure for the coming Financial Year.

### Strategic Implications

Nil

### Voting Requirements

Absolute Majority

## COUNCIL RESOLUTION

### Moved:

### Seconded:

*That Council adopts the Annual Budget for the financial year ending 30 June 2013 on the basis of the following adjustments:*

- The following Schedule of Fees and Charges (converted to kilometres with a 4% CPI increase):*

<i>No.1 Vermin Fence – East Side</i>	<i>\$4.713/kilometre</i>
<i>No.1 Vermin Fence – West Side</i>	<i>\$8.00/kilometre</i>
<i>No.2 Vermin Fence – East Side</i>	<i>\$4.713/kilometre</i>
<i>No.2 Vermin Fence – West Side</i>	<i>\$8.00/kilometre</i>
- Precepts are to increase by 4%.*
- Interest earned is to be retained and carried forward into 2013/2014.*

**CARRIED/LOST**

## 12.12 2012/2013 Meeting Dates

<b>File:</b>	MRVC
<b>Officer:</b>	Geoff Brooks - CEO
<b>Amended By:</b>	Nil
<b>Disclosure of Interest:</b>	Nil
<b>Meeting Date:</b>	12 June 2012

### **Comment**

To endorse the meeting dates for the period 01 July 2012 to 30 June 2013.

### **Background**

The Murchison Regional Vermin Council holds four (4) Ordinary Meetings of Council each year, the proposed dates for the 2012/2013 Financial year are as follows:

#### Ordinary Meetings

The scheduled Council meeting dates for the period 1 July 2012 to 30 June 2013 are as follows:

- Tuesday 4 September 2012
- Tuesday 4 December 2012
- Tuesday 5 March 2013
- Tuesday 4 June 2013

All meetings commence at 10:00am in the Council Chambers at Lot 163 Hepburn Street, Mount Magnet.

#### Special Meetings

Advanced notice will be given of the date and time of Special Meetings.

### **Statutory Environment**

Local Government (Administration) Regulations 1996

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple Majority

## COUNCIL RESOLUTION

**Moved:** Cr Nichols

**Seconded:** Cr Homewood

*That Council endorses the meeting dates up to 30 June 2013 as detailed above.*

**CARRIED 7/0**

**13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**14. NOTICE OF MOTIONS FOR THE NEXT MEETING**

Nil

**15. CONFIDENTIAL BUSINESS**

Nil

**16. LATE AGENDA ITEMS**

Cr Nichols

Sought advice from the Project Officer on the fence replacement schedule. It was agreed that a fence inspection would take place, commencing on 6 July 2012 with all Elected Members invited to attend. It was agreed that the Department of Regional Development and Lands should be advised that reconstruction of the fence using current Country Local Government Fund (CLGF) funding was expected to be completed towards the end of the 2012/2013 financial year.

Cr King

Sought advice on future funding opportunities. The CEO advised that funding from the Midwest Development Corporation could be forthcoming on the basis that financial contributions were made by member Councils and from CLGF regional funding. It was agreed that delegates would approach their individual Council's seeking a commitment of ongoing financial support.

**17. ELECTED MEMBER MATTERS**

Nil

**18. NEXT MEETING**

The next meeting is scheduled for 4 September 2012 at 10:00am in the Mount Magnet Council Chambers, Lot 163 Hepburn Street, Mount Magnet.

**19. CLOSURE OF MEETING**

The meeting closed at 12:45pm.