

MINUTES
ORDINARY MEETING OF COUNCIL
30 APRIL 2012



MURCHISON REGIONAL VERMIN COUNCIL
Minutes for Ordinary Meeting of Council at Shire of Mount Magnet
Council Chambers, Lot 163 Hepburn St, Mount Magnet, 30 April 2012

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Visitors

Mr George Panayotou
Mr Darren Manning

One Steel Waratah
Landmark Midvale

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Present

President
Member
Member
Member
Member

Cr Murray McQuie
Cr Greg Scott
Cr Jason Homewood
Cr Laurence Hodder
Cr Peter Clancy

Chief Executive Officer
Project Officer

Mr Geoff Brooks
Mr Jorgen Jensen

Apologies

Member
Member
Member

Cr Terry Iturbide
Cr Carol Hodshon
Cr Harvey Nichols

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME AND ADDRESS BY MEMBERS OF THE PUBLIC

4.1 Public Question Time

Nil

4.2 Address by Members of the Public

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

7. CONFIRMATION OF COUNCIL MINUTES OF PREVIOUS MEETING

7.1 Minutes of the Ordinary Meeting of Council held on Tuesday 6 March 2012

OFFICER RECOMMENDATION

Moved: Cr Scott

Seconded: Cr Homewood

That the minutes of the Ordinary Meeting of Council held on Tuesday 6 March 2012 be confirmed as a true and correct record of proceedings.

CARRIED 5/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

9. PETITIONS

Nil

10. DECLARATIONS OF INTEREST

Nil

11. BUSINESS DEFERRED FROM PREVIOUS MEETING

Nil

12. REPORTS

12.1 Cash Position Statement

File: MRVC
Officer: Finance Manager
Amended By: Nil
Disclosure of Interest: Nil
Date: 30 April 2012

Comment

The Cash Position Statement is as stated below:

MURCHISON REGIONAL VERMIN COUNCIL
STATEMENT OF CASH POSITION AS AT 31 MARCH 2012

Balance of Cash Position 01 July 2011	\$ 2,119.51
Plus: Receipts – 01 July 2011 to 31 March 2012	1,781,637.45
Plus: Receipts – Drawdown Term Deposit	302,668.27
Less: Payments – 01 July 2011 to 31 March 2012	343,188.23
Less: CLGF Grant – Term Deposit	1,713,653.70
Less: Bank Fees - 01 July 2011 to 31 March 2012	67.40
Cash Balance as at 31 March 2012	\$ 29,515.90

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved: Cr Homewood

Seconded: Cr Hodder

That the Cash Position Statement as at 31 March 2012 be received.

CARRIED 5/0

12.2 Accounts for Payment

File:	MRVC
Officer:	Senior Finance Officer
Amended By:	Nil
Disclosure of Interest:	Nil
Date:	30 April 2012

Comment

The accounts for payment list for March 2012 is attached for notation.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved: Cr Clancy

Seconded: Cr Hodder

That payments of accounts totalling \$ 47,782.93 be noted.

CARRIED 5/0

Accounts Paid March 2012

Invoice No	Date Paid	Name	Particulars	Amount \$
Direct	01/03/2012	CBA	Bank Fees	5.00
39	08/03/2012	A&A Seivwright	Fence Maintenance	3575.00
4083	13/03/2012	SMM-Southern Wire	Freight-Fence Materials	476.53
4084	13/03/2012	SMM-Pivotel	Sat Phone Account-Dec	70.00
4085	13/03/2012	SMM-Pivotel	Sat Phone Account-Jan	70.00
4086	13/03/2012	SMM-Pivotel	Sat Phone Account-Feb	70.00
4094	13/03/2012	SMM-WALGA	Advertisement	128.44
4095	13/03/2012	SMM-WALGA	Advertisement	109.96
4106	13/03/2012	SMM-Pivotel	Sat Phone Account-Mar	70.00
4391	20/03/2012	Midwest Financial	Financial Services	770.00
1	20/03/2012	Porky's Enterprises	Payment-Tender MRVC/01	42,438.00
TOTAL PAYABLE				\$ 47,782.93

12.3 Debtors

File:	MRVC
Officer:	Senior Finance Officer
Amended By:	Nil
Disclosure of Interest:	Nil
Date:	30 April 2012

Comment

Outstanding - Fence Rental	\$5,138.05
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Balance Due	\$5,138.05
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Details of outstanding debtors are available to Councillors as a separate document. Legal action to recover the outstanding payments is underway.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved: Cr Scott

Seconded: Cr Clancy

That the outstanding Debtors Report be received.

CARRIED 5/0

12.4 Investment Register

File:	MRVC
Officer:	Senior Finance Officer
Amended By:	Nil
Disclosure of Interest:	Nil
Date:	30 April 2012

Comment

Funds Invested	\$2,017,875.27
Interest Earnt (as at 13 March 2012)	\$43,925.67
Transfer from Investment	\$606,889.84
Balance (as at 31 March 2012)	\$1,454,911.10

Consultation

Jeff Boog – Commonwealth Bank Australia

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved: Cr Scott

Seconded: Cr Homewood

That the Investment Register be received.

CARRIED 5/0

MURCHISON REGIONAL VERMIN COUNCIL

INVESTMENT REGISTER

Total Investments as at 31 March 2012

Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance	Interest Earned to 13.03.12	Transfers to Investments	Transfers from Investments	Closing Balance 13.03.12
36558508	CBA	Term Deposit	14.11.11	5.650%	150,000.00	1,414.75		151,414.75	0.00
	CBA	Term Deposit	14.12.11	5.640%	300,000.00	4,221.57		304,221.57	0.00
Reinvested	CBA	Term Deposit	13.02.12	5.200%	150,000.00	1,253.52		151,253.52	0.00
Reinvested	CBA	Term Deposit	30.04.12	5.220%	154,221.57	2,014.01			156,235.58
	CBA	Term Deposit	30.04.12	5.220%	1,263,653.70	35,021.82			1,298,675.52
TOTALS					\$ 2,017,875.27	\$ 43,925.67	-	\$ 606,889.84	\$ 1,454,911.10

12.5 2011/2012 Annual Budget Review/Statement of Financial Activity

File: MRVC
Officer: Geoff Brooks - CEO
Amended By: Nil
Disclosure of Interest: Nil
Date: 30 April 2012

Application

To review the 2011/2012 Annual Budget and Statement of Financial Activity to 31 March 2012 and confirm that no alterations to the Budget are required.

Background

The attached Statement of Financial Activity to 31 March 2102 has been prepared by Midwest Financial Services. Midwest Financial Services have reviewed the 2011/2012 Annual Budget in the context of the attachment and advise that no alterations are required.

Comment

As required under Regulation 33A (4) the Annual Budget Review once adopted by Council will be forwarded to the Department of Local Government.

Consultation

Mr Jim Dillon – Midwest Financial Services

Statutory Environment

Local Government Financial Management Regulations 1996 – Regulation 33A

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority

OFFICER RECOMMENDATION

Moved: Cr Hodder

Seconded: Cr Clancy

That Council notes the Statement of Financial Activity to 31 March 2012 and adopts the recommendation from Midwest Financial Services that on review, alterations are not required to the 2011/2012 Annual Budget.

CARRIED 5/0

In discussion the President requested advice on whether the Clearing and Grading works currently being undertaken were subject to depreciation.

12.6 Fence Maintenance and Repair

File: MRVC
Officer: Geoff Brooks - CEO
Amended By: Nil
Disclosure of Interest: Nil
Date: 6 March 2012

Application

To note repair work carried out on the No.1 Vermin Fence by Council's fencing contractor Mr Tony Seivwright.

Background

A purchase order has been issued to Tony Seivwright for repairs to the No.1 Vermin fence for a maximum of 23 days at a cost of \$715 per day.

Comment

The attached reports detail work carried out for the period 29 February to 4 March 2012 and 14 April to 21 April 2012 by the contractor.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Funding for the maintenance work is available in Council's 2011/2012 Annual Budget.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved: Cr Scott

Seconded: Cr Hodder

That Council notes the maintenance and repairs carried out to the No.1 Vermin Fence.

CARRIED 5/0

12.7 Tender MRVC/03 – Clearing and Grading – No.1 Vermin Fence – Paynes Find Road to No.2 Spur

File: MRVC
Officer: Geoff Brooks - CEO
Amended By: Nil
Disclosure of Interest: Nil
Date: 30 April 2012

Application

To consider tenders for the clearing and grading of 217.8 km of the No.1 Vermin Fence line north of the Paynes Find/Sandstone Road to the No.2 Spur Line.

Background

On 23/24 February 2012 by way of an advertisement in the Geraldton Guardian and the West Australian tenders were sought for the clearing and grading of 217.8 km of the No.1 Vermin Fence north of the Paynes Find/Sandstone Road to the start of the No.2 Spur Line. The work involved the clearing and grading of one cut on the western side of the No.1 Vermin Fence.

At the time of closing on 2 April 2012 the following tenders were received:

TENDERER	VALUE (GST excl)
Pearse Earthmoving	438,000
H & J Jones and Sons	137,000
Martin Grant	115,412
Porky's Enterprises	93,351
*McNabb Conservation	49,050
Digby Robinson	43,637
Murchison Aviation	38,900
G.S Hobbs Contracting	36,500
*Crossley Contracting	24,700

** Denotes invalid tender as price for each is dependent on contractor being awarded both tenders, as such forms alternate tender, which can only be accepted if a conforming tender is also submitted, as per "Conditions of Tender".*

Tender Selection Criteria

- As indicated in the tender documents the following selection criteria applies:
- Best value for money
- Compliance Criteria – compliance with conditions of tender, specifications and delivery date.
- Qualitative Criteria – relevant experience (30%), key personnel skills and experience (15%), tenderers resources (35%), and demonstrated understanding (20%).

Recommended Tenderer

Tenders have been assessed by the MRVC Project Officer, CEO and the Shire of Mount Magnet Administration Manager. As indicated above the lowest tender is non-complying as the offer is conditional on the tenderer also winning MRVC/04 Clearing and Grading Tender.

The next lowest tenderer is G S Hobbs Contracting. G S Hobbs is recommended on the basis that the tenderer has the appropriate equipment and a reference check with Main Roads WA has confirmed his ability to carry out the work.

Consultation

Mr Jorgen Jensen MRVC Project Officer
Main Roads WA

Statutory Environment

Local Government (Functions & General) Regulations Part 4

Policy Implications

Nil

Financial Implications

Funds are available for the amount of \$36,500 excluding GST for the clearing and grading works.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION

Moved: Cr Clancy

Seconded: Cr Hodder

That tender MRVC/03 be awarded to G S Hobbs Contracting at a total cost of \$36,500 excluding GST.

CARRIED 5/0

12.8 Tender MRVC04 – Clearing and Grading – No.2 Spur Line and Northern Section No.1 Vermin Fence

File: MRVC
Officer: Geoff Brooks - CEO
Amended By: Nil
Disclosure of Interest: Nil
Date: 30 April 2012

Application

To consider tenders for the clearing and grading of the northern section of the No.1 Vermin Fence and the No.2 Spur Line.

Background

On 23/24 February 2012 by way of an advertisement in the Geraldton Guardian and the West Australian tenders were sought for the clearing and grading of the No.1 Vermin Fence and No.2 Spur Line. The following sections of fence were specified:

- One cut on the southern side and two cuts on the northern side of the No.2 Spur Line extending from the No.1 vermin Fence to the Meekatharra/Sandstone Road (approximate length of fence 70 km).
- One cut on the western side of the No.1 Vermin Fence north of the intersection with the No.2 Spur Line for a distance of 167km.

At the time of closing on 2 April 2012 the following tenders were received:

TENDERER	VALUE (GST excl)
Pearse Earthmoving	746,000
Martin Grant	202,080
Porky's Enterprises	152,708
*McNabb Conservation	84,825
Murchison Aviation	68,900
G.S Hobbs Contracting	68,500
Digby Robinson	65,455
*Crossley Contracting	38,045

** Denotes invalid tender as price for each is dependent on contractor being awarded both tenders, as such forms alternate tender, which can only be accepted if a conforming tender is also submitted, as per "Conditions of Tender".*

Tender Selection Criteria

As indicated in the tender documents the following selection criteria applies:

- Best value for money.
- Compliance Criteria – compliance with conditions of tender, specifications and delivery date.
- Qualitative Criteria – relevant experience (30%), key personnel skills and experience (15%), tenderers resources (35%), and demonstrated understanding (20%).

Recommended Tenderer

Tenders have been assessed by the MRVC Project Officer, CEO and the Shire of Mount Magnet Administration Manager. As indicated above the lowest tender is non-complying as the offer is conditional on the tenderer also winning MRVC/03 Clearing and Grading Tender.

The next lowest tenderer is Digby Robinson. Digby Robinson is recommended on the basis that the tenderer has the appropriate equipment and a reference check with the Shire of Upper Gascoyne has confirmed his ability to carry out the work.

Consultation

Mr Jorgen Jensen MRVC Project Officer
Main Roads WA

Statutory Environment

Local Government (Functions & General) Regulations Part 4

Policy Implications

Nil

Financial Implications

Funds are available for the amount of \$65,455 excluding GST for the clearing and grading works.

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

Moved: Cr Scott

Seconded: Cr Homewood

That tender MRVC/04 be awarded to Digby Robinson at a total cost of \$65,455 excluding GST.

CARRIED 5/0

13. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14. NOTICE OF MOTIONS FOR THE NEXT MEETING

Nil

15. CONFIDENTIAL BUSINESS

Nil

16. LATE AGENDA ITEMS

16.1 Tender MRVC05 – Supply of fencing materials for the upgrade of 100 – 140 kilometres of the No.1 Vermin (Dog) Fence
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File:	MRVC
Officer:	Geoff Brooks - CEO
Amended By:	Nil
Disclosure of Interest:	Nil
Date:	30 April 2012

Application

To consider tenders for the supply of fencing materials for the upgrade of 100 – 140 kilometres of the No.1 Vermin (Dog) Fence.

Background

On 13 April 2012 by way of an advertisement in the Geraldton Guardian tenders were sought for the supply of fencing materials for the upgrade of 100 – 140 kilometres of the No.1 Vermin (Dog) Fence. The following materials were specified:

1. 1650mm hot dipped galvanized pickets; 143 pickets per kilometre.
2. 12/104/15 fastlock, griplock or hinge joint; 245gms/m² galvanized; 2.5mm galvanized high tensile (900Nm) line wires; 2.8mm galvanized high tensile (900Nm) top and bottom wires; and 2.5mm high tensile stay wire (700Nm); made into 200 metre rolls; 5 rolls per kilometre.
3. 5/32.5/15 footer section (either as a separate 200 metre roll or machine attached (hinged joint)); 245gms/m² galvanized; 2.5mm galvanized high tensile (900Nm) line wires; 2.8mm galvanized high tensile (900Nm) top and bottom wires; made into 200 metre rolls; 5 rolls per kilometre.
4. 1.8mm high tensile galvanized barbed wire, made into 500 metre rolls on wooden spools, 2 spools per kilometre.
5. Waratah fence post clips, galvanized, 4 per post, 572 per kilometre.
6. HC2 crimp sleeves to suit fabricated fence 2.5mm and 2.8mm, 100 per kilometre.
7. 80/40 galvanized angle stay strainer assemblies, including caps and brackets, minimum 2.1 metres total length, 900mm in ground and 1200mm above, 1 per 500 metres.
8. 50/40 galvanized angle stay strainer assemblies, including caps and brackets, minimum 2.1 metres total length, 900mm in ground and 1200mm above, 100 total.
9. 80/40 box strut strainers, including caps and brackets, cross brace a minimum 3 metres in length, 40mm NB, posts minimum 2.1 metres long, 900mm in ground and 1200mm above, 50 total.
10. 3600 x 1200 galvanized heavy duty gates, 150mm x 100mm weld mesh filling, welded to frame (correctly), vee brace or two vertical braces, hinges and gate latches to suit 80/40 box strut strainer assemblies, 20 total.
11. 2.5mm soft galvanized wire, 1 x 1500 metres.
12. 2.5mm galvanized HT wire, 2 x 1500 metre rolls.

At the time of closing on 27 April 2012 the following tenders were received:

TENDERER
Southern Wire – Items 1 - 7
Southern Wire – Items 8 - 12
Landmark Midvale – Items 1 - 7
Landmark Midvale – Items 8 - 12
Landmark Midvale – Items 1 – 7 (Alternate Tender)
Landmark Midvale – Items 8 – 12 (Alternate Tender)
*Great Northern Rural Services – Items 1 - 7
*Great Northern Rural Services – Items 8 - 12

* Denotes invalid tender due to late submission.

Tender Selection Criteria

As indicated in the tender documents the following selection criteria applies:

- Best value for money.
- Compliance Criteria – compliance with conditions of tender, specifications and delivery date.
- Qualitative Criteria – relevant experience (30%), key personnel skills and experience (15%), tenderers resources (35%), and demonstrated understanding (20%).

Assessment of Tenders

Preliminary assessment of the tenders has been conducted by the MRVC Project Officer, CEO and the Shire of Mount Magnet Administration Manager. Prior to making a recommendation it is considered that further clarification of the information provided by the tenderers is required.

Consultation

Mr Jorgen Jensen MRVC Project Officer

Statutory Environment

Local Government (Functions & General) Regulations Part 4

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

Moved: Cr Homewood

Seconded: Cr Hodder

That Council defers consideration of MRVC/05 pending further clarification of the information provided by the tenderers.

CARRIED 5/0

17. ELECTED MEMBER MATTERS

Cr Scott

Advised that later in the week he would inspect the first 5km of the section of the No.1 Vermin Fence that is currently being upgraded.

18. NEXT MEETING

The Chairman requested that a Special Meeting be arranged for Monday, 7 May 2012 at 10:00am to consider Tender MRVC/05.

The next Ordinary Meeting is scheduled for 5 June 2012 at 10:00am.

19. CLOSURE OF MEETING

The meeting closed at 12:15pm.